



**Finance & Performance Committee Meeting
Tuesday, November 12, 2024**

2:00 p.m.

Virtual Meeting Only

Team Meeting Call-In Info:

[Join Teams Meeting](#)

Or call in 1-786-600-3104

Phone Conference ID: 668 890 147#

AGENDA

- | | |
|---|------------------|
| 1. Welcome and Roll Call | Jim Bos |
| 2. Review of Budget to Expenditure Report as of 9-30-24 | Robin Dawson |
| 3. Summary of Non-Federal Funds Revenue & Expenditures as of 9-30-24 | Robin Dawson |
| 4. Approval of Budget Modification #1 PY 24-25 | Robin Dawson |
| 5. Approval of Request to Transfer Funds from Dislocated Worker to Adult | Robin Dawson |
| 6. FloridaCommerce PY23-24 Financial Monitoring Report | Robin Dawson |
| 7. Performance Report | Anthony Gagliano |
| 8. Next Scheduled Meeting is January 9, 2025, combined with the Executive Committee meeting | Jim Bos |
| 9. Final Comments and Adjournment | Jim Bos |

CareerSource Suncoast
 Expenditure To Budget Report - Summary
 Program Year July 1, 2024 thru June 30, 2025

As Of 09/30/2024 (with accruals)

	PY TOTAL BUDGET	RESTRICTED EXPENSES YTD	BUDGET BALANCE	% OF BUDGET EXPENDED	NOTES
PERSONNEL COSTS					
SALARIESFRINGE BENEFITS	\$4,050,860	\$1,034,837	\$3,016,023	26%	
STAFF TRAINING & EDU	\$34,953	\$6,352	\$28,601	18%	
TOTAL PERSONNEL COSTS	\$4,085,813	\$1,041,189	\$3,044,624	25%	
FACILITY COSTS	\$480,000	\$113,752	\$366,248	24%	
OFFICE FURNITURE & EQUIP	\$10,000	\$0	\$10,000	0%	As needed
OPERATING COSTS:					
ACCOUNTING/AUDIT	\$64,200	\$11,462	\$52,739	18%	Audit/990 contract bal \$13,500
CONSULTANTS/LEGAL	\$50,000	\$9,999	\$40,001	20%	OSO contract bal \$26,250
GENERAL INSURANCE	\$49,842	\$47,493	\$2,349	95%	Policies renew July 1, 2024
OFFICE EXP & SUPP	\$30,000	\$6,101	\$23,899	20%	
TRAVEL & MEETINGS	\$63,071	\$9,423	\$53,648	15%	
TOTAL OPERATING COSTS	\$257,113	\$84,479	\$172,634	33%	
PROGRAM SERVICES:					
CLIENT TRAINING/SUPPORT	\$1,638,717	\$393,910	\$1,244,807	24%	
CLIENT & EMPLOYER SERVICES	\$46,648	\$22,405	\$24,243	48%	Renewal in July
OUTREACH	\$108,276	\$15,410	\$92,866	14%	EDCs & LCAN contract bal \$76,833
TOTAL PROGRAM SERVICES	\$1,793,641	\$431,725	\$1,361,916	24%	
TOTALS	\$6,626,567	\$1,671,145	\$4,955,423	25%	Rates below as of 09/2024: Admin 9.06% - Max 10% Fiscal Year: ITA 38.22%. Min Req 50% Prog Year: Paid Internships Exp: PY23 17.01% - PY24 0.0%, Min Req 20% Yth Out of Sch Exp: PY23 96.35% - PY24 0.0% Min Req 50%.



Budget to Expenditure Report
By Fundsource
PY 24-25
7/1/2024 - 06/30/2025

Revenue:		TANF	WIOA AD/Dis Wkr	WIOA Youth	WIOA Rap Resp	WIOA Hope FL PW	WP Hope FL PW	NEG Opioid Foster Rec	NEG Hurr Ian	WP	WP App Nav	SNAP	RESEA	NCPEP	Rap Cred	Others	Total Expenditures	% of Budget
Carry Forward Funds from PY 23-24	\$1,011,747	\$75,000	\$215,000	\$341,813	\$0	\$93,529	\$27,405	\$85,000	\$146,000	\$28,000	\$0	\$0	\$0	\$0	\$0	\$0		
Allocation Awards PY 24-25	\$5,919,820	\$1,131,951	\$1,785,539	\$641,150	\$125,000	\$0	\$0	\$0	\$0	\$580,117	\$62,500	\$60,000	\$261,695	\$745,000	\$410,000	\$116,868		
Total Available Funding	\$6,931,567	\$1,206,951	\$2,000,539	\$982,963	\$125,000	\$93,529	\$27,405	\$85,000	\$146,000	\$608,117	\$62,500	\$60,000	\$261,695	\$745,000	\$410,000	\$116,868		
LESS: Planned Carry Fwd (Reserve) for PY 25-26	(\$305,000)	\$0	(\$135,000)	(\$150,000)	\$0	\$0	\$0	\$0	\$0	(\$20,000)	\$0	\$0	\$0	\$0	\$0	\$0		
Total Revenue Budgeted PY 24-25	\$6,626,567	\$1,206,951	\$1,865,539	\$832,963	\$125,000	\$93,529	\$27,405	\$85,000	\$146,000	\$588,117	\$62,500	\$60,000	\$261,695	\$745,000	\$410,000	\$116,868		
Budgeted Expenditures:		Expenditures To Date:															Total Expenditures	% of Budget
Salaries & Benefits	\$4,050,860	\$253,720	\$289,227	\$101,680	\$23,877	\$16,682	\$11,643	\$17,980	\$45,938	\$56,115	\$3,369	\$11,099	\$58,551	\$81,160	\$39,267	\$24,526	\$1,034,836	25.5%
Staff Training & Education	\$34,953	\$1,717	\$1,727	\$874	\$64	\$63	\$63	\$61	\$600	\$388	\$1	\$40	\$148	\$321	\$140	\$147	\$6,352	18.2%
Facility Costs	\$480,000	\$25,938	\$13,194	\$7,204	\$2,590	\$71	\$56	\$957	\$10,521	\$31,034	\$10	\$1,190	\$3,091	\$5,446	\$4,929	\$7,520	\$113,752	23.7%
Furniture & Equipment	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Operating Costs	\$257,113	\$19,574	\$19,127	\$7,289	\$1,547	\$258	\$252	\$877	\$4,105	\$12,964	\$506	\$1,645	\$2,685	\$5,170	\$3,291	\$5,188	\$84,479	32.9%
Program Services	\$1,793,641	\$57,436	\$156,245	\$36,266	\$0	\$0	\$0	\$23,429	\$98,817	\$4,883	\$0	\$0	\$0	\$49,494	\$5,155	\$0	\$431,726	24.1%
Total Expenditures	\$6,626,567	\$358,386	\$479,520	\$153,313	\$28,078	\$17,075	\$12,014	\$43,304	\$159,981	\$105,385	\$3,886	\$13,975	\$64,475	\$141,591	\$52,782	\$37,381	\$1,671,145	25.2%
Remaining Available Funds		\$848,565	\$1,386,019	\$679,650	\$96,922	\$76,454	\$15,391	\$41,697	-\$13,981	\$482,732	\$58,614	\$46,025	\$197,220	\$603,409	\$357,218	\$79,487	\$4,955,422	
% of Funds Expended by Grant		29.7%	25.7%	18.4%	22.5%	18.3%	43.8%	50.9%	109.6%	17.9%	6.2%	23.3%	24.6%	19.0%	12.9%	32.0%	25.2%	

CareerSource Suncoast
Summary of Non-Federal Funds Revenue & Expenditures
as of 09/30/2024

	Unrestricted Business Support - 707	Unrestricted Tobacco Free - 719	Restricted Workforce Educ - 720	Unrestricted Ticket to Work - 724	Restricted FAFCU 741	Restricted Suncoast Fed Cred Union 742
Wells Fargo Operating Account #10001						
Fund Balance as of 7/1/2024	\$20,730	\$1,805	\$109,050	\$244,200	\$124,529	\$5,000
Revenue						
Current Year	\$0	\$2,450	\$7,924	\$40,711	\$0	\$1,000
Bank Interest Income	\$0	\$0	\$0	\$0		
Inter Transfer	\$0	\$0	\$0	\$0		
Revenue Total	\$0	\$2,450	\$7,924	\$40,711	\$0	\$1,000
Expenditures - Current Year	\$2,492	\$0	\$30,187	\$40,255	\$18,718	\$0
Increase/(Decrease) in Cash - Current Year	(\$2,492)	\$2,450	(\$22,263)	\$457	(\$18,718)	\$1,000
Transfer Excess Cash to CD				\$0		
Wells Fargo Cash Balance	\$18,238	\$4,255	\$86,787	\$244,657	\$105,811	\$6,000

	Unrestricted SWB Misc - 901
Truist Bank - Unrestricted #10002 MM & #10006 CD	
Money Market Fund Balance	\$65,009.93
Certificate of Deposit:	
CD - expires 3/25/25	\$105,009
CD - interest income	\$0
CD rollover - matures 3/25/25	\$105,009
Truist Balance	\$170,019

	Unrestricted SWB Misc - 901
Edward Jones - Unrestricted #10003 Savings & #10006 CD	
Certificates of Deposits (CD) -	
CD - Bank Amer Na Charlotte NC 4/4/2025	\$185,000
CD - Charles Schwab Bank (Ticket 2 Work) matures 4/29/2025	\$210,000
10006 - CD Account Balance	\$395,000
Savings:	
10003 - Fifth Third Bank (savings account) balance	\$793
Edward Jones Balance	\$395,793

Summary Non-Federal Funds Restricted and Unrestricted by Account Type	Total CDs & Bank Accts	Total CDs CDs	Total Bank Accts
Total Non-Federal Funds Restricted	\$198,598	\$0	\$198,598
Total Non-Feder Funds Unrestricted	\$832,962	\$500,009	\$332,953
Total Non-Federal Funds	\$1,031,559	\$500,009	\$531,550

\$1,031,559 ck fig



ACTION ITEM

Budget
Modification #1
PY24-25

CareerSource Suncoast
Summary of Funds Available - All Programs Modification #1
Program Year 2024-2025
July 1, 2024 - June 30, 2025

Funding Streams	Orig Funding Available PY 24-25	Increase or (Decrease) in Funding	Adjusted Funding Avail PY 24-25	Less Reserve for PY 25-26	Mod #1 Funding Budgeted For PY 24-25	Notes
Temporary Assistance for Needy Families (TANF) exp 6/30/25	\$1,131,951	\$0	\$1,131,951	\$0	\$1,131,951	
Temporary Assistance for Needy Families (TANF) Carry Fwd exp 8/31/24	\$75,000	\$141,318	\$216,318	\$0	\$216,318	True up carry forward
Total Temporary Assistance for Needy Families	\$1,206,951	\$141,318	\$1,348,269	\$0	\$1,348,269	
WIOA-Adult & Dislocated Worker exp 6/30/26	\$1,785,539	\$799	\$1,786,338	\$166,929	\$1,619,409	Adjust to planning allocation
WIOA-Adult & Dislocated Worker Carry Fwd exp 6/30/25	\$215,000	\$31,130	\$246,130	\$0	\$246,130	True up carry forward
Total WIOA Adult & Dislocated Worker	\$2,000,539	\$31,929	\$2,032,468	\$166,929	\$1,865,539	
WIOA-Youth exp 6/30/26	\$641,150	\$338	\$641,488	\$179,836	\$461,652	Adjust to planning allocation
WIOA-Youth Carry Fwd exp 6/30/25	\$341,813	\$29,498	\$371,311	\$0	\$371,311	True up carry forward
Total WIOA Youth	\$982,963	\$29,836	\$1,012,799	\$179,836	\$832,963	
WIOA State Rapid Credentialing Carry Fwd exp 6/30/25	\$410,000	(\$1,064)	\$408,936	\$0	\$408,936	True up carry forward
WIOA State Sector Trng Initiative exp 6/30/25	\$0	\$100,000	\$100,000	\$0	\$100,000	New funds received
NEG Dislocated Worker Helene/Milton exp 9/30/26	\$0	\$200,000	\$200,000	\$0	\$200,000	Funds requested \$4.5m - \$200,000 was awarded at this time
NEG Dislocated Worker Ian Carry Fwd exp 9/30/25	\$146,000	\$831,531	\$977,531	\$22,000	\$955,531	Increase rec'd along with extended end date
NEG Dislocated Worker Opioid-3 Fostering Recovery Carry Fwd exp 8/31/24	\$85,000	(\$41,556)	\$43,444	\$0	\$43,444	True up carry forward & grant ended 8/31/24
Hope Navigator WIOA & 2 - WP Carry Fwd exp 6/30/25	\$120,934	\$71,992	\$192,926	\$0	\$192,926	True up carry forward & new funds rec'd \$71k
Rapid Response exp 6/30/25	\$125,000	(\$37,682)	\$87,318	\$0	\$87,318	New funds rec'd less than anticipated
Apprenticeship Navigator exp 6/30/25	\$62,500	\$17,500	\$80,000	\$0	\$80,000	New funds rec'd more than anticipated
Non-Custodial Parent Employment Program exp 6/30/25	\$745,000	\$3,967	\$748,967	\$0	\$748,967	New funds rec'd and true up carry forward
Wagner Peyser (WP) exp 9/30/25	\$580,117	\$13,503	\$593,620	\$20,000	\$573,620	Adjustment to planning allocation
Wagner Peyser (WP) Carry Fwd exp 9/30/24	\$28,000	\$814	\$28,814	\$0	\$28,814	True up carry forward
Total Wagner Peyser	\$608,117	\$14,317	\$622,434	\$20,000	\$602,434	
Veteran's Programs (DVOP & LVER) estimate	\$116,868	(\$20,622)	\$96,246	\$0	\$96,246	Adjustment to funding due to loss of 1 FTE
Reemployment Svcs & Eligibility Assess (RESEA) exp 9/30/25	\$261,695	\$96,834	\$358,529	\$50,313	\$308,216	True up carry forward and new funds issued 10/1/24
Supplemental Nutrition Assist Prog Emplmt & Trng (SNAP) exp 9/30/25	\$60,000	(\$510)	\$59,490	\$13,071	\$46,419	True up carry forward and new funds issued 10/1/24 - less than last PY allocation
Total	\$6,931,567	\$1,437,790	\$8,369,357	\$452,149	\$7,917,208	Reserve for PY 25-26 increased \$147,149. Increase in Funding Budgeted Mod #1 \$1,290,641 from Original Funding Budgeted

**CareerSource Suncoast
Budget Mod #1
Program Year 2024-2025**

	Original Funding Budgeted PY 24-25	Increase or (Decrease)	Mod #1 Funding Budgeted PY 24-25	Notes
Funding Available Less Reserves	\$6,626,567	\$1,290,641	\$7,917,208	For details of increase see Summary of Funds Available Mod #1 worksheet
Personnel Costs:				
Salaries & Fringe Benefits	\$4,050,860	\$427,095	\$4,477,955	Funding 5 FTEs
Staff Training & Education	34,953	3,000	37,953	
Total Personnel Costs	\$4,085,813	\$430,095	\$4,515,908	
Facility Costs	\$480,000	\$23,351	\$503,351	Related costs to FTEs
Office Furniture & Equipment	\$10,000	\$5,000	\$15,000	Related costs to FTEs
Operating Costs-Career Ctrs & Adm:				
Accounting & Audit	\$64,200	\$15,000	\$79,200	Related costs to FTEs
Consultants & Legal	50,000	0	50,000	
General Insurance	49,842	0	49,842	
Office Supplies & Expense	30,000	0	30,000	
Travel & Meetings	63,071	2,500	65,571	Related costs to FTEs
Total Operating Costs	\$257,113	\$17,500	\$274,613	
Program Services:				
Client Training & Support	\$1,638,717	\$804,945	\$2,443,662	Increase to client trng, support, temp jobs, and equip rental.
Employer & Client Services	46,648	4,000	50,648	Increase line item
Outreach	108,276	5,750	114,026	Outreach for special grants
Total Program Services	\$1,793,641	\$814,695	\$2,608,336	
Totals	\$6,626,567	\$1,290,641	\$7,917,208	



ACTION ITEM

Request to
Transfer Funds



Prior Approval Transfer Request Form - WIOA Adult and Dislocated Worker (DW) Programs

From July 1, 2024 through June 30, 2025

LWDB Number and Name (Requestor): #18 - CareerSource Suncoast

Name / Title of Requestor Representative: Robin Dawson, CFAO

Adult and Dislocated Worker Transfer Request

Program Year	Program	Total Award Amount	Amount of Adult Requested to be Spent on DW	Percentage of Adult Requested to be Spent on DW	Amount of DW Requested to be Spent on Adult	Percentage of DW Requested to be Spent on Adult
PY24	Dislocated Worker	894,258.00	0.00	0	650,000.00	73%

COMPLETE THE BELOW SECTIONS FOR REQUESTS THAT EXCEED 25% OF THE PROGRAM'S ANNUAL ALLOCATION

Reason for requesting the use of one program's funding for the other (e.g. anticipated depletion of current funds, changes in labor market conditions, etc.):

PY23 Adult funds were fully expended 3-31-24. PY24 Adult funds are 39% expended as of 09-30-24. Dislocated workers are gravitating toward temp employment and rapid credentials, which we can fund using other grants.

A description of outreach/marketing activities conducted to ensure underserved populations were aware of available services:

We host a biweekly partners meeting featuring our school districts, post secondary providers, fellow nonprofits and government entities to share programs and services. We send twice monthly emails to all registered job seekers in the region. We participate in the homeless coalition, a regional scholarship network and the Coalition of Organizations Active in Disaster, among others, to connect with individuals and organizations for referrals plus we created a referral platform called Crosswalk to easily connect clients to services inside and outside the organization.

Labor market conditions contributing to the need for the transfer:

Unemployment in LWDB #18 is at 3.7% as of 09-2024. Most of our dislocated worker clients are coming in due to the two recent Hurricanes and we have NEG funds to serve them.

The number of participants originally planned to be served by the base allocation compared to the estimated number of participants expected to be served after funds are transferred.

We had expected to serve 70 new adult clients and 8 new dislocated worker clients. Our projections now are 112 adult clients and 12 dislocated workers.

COMPLETE THE BELOW CERTIFICATION FOR REQUESTS THAT EXCEED 25% OF THE PROGRAM'S ANNUAL ALLOCATION

I certify the following:

1. When transferring from Adult to Dislocated Worker - The LWDB has sufficient funds to serve the WIOA Adult priority populations.
2. When transferring from Dislocated Worker to Adult - The LWDB has sufficient Dislocated Worker funds to serve dislocated workers in the local area; there are no pending layoffs that may impact the need for dislocated workers in the local area.
3. The full board voted to approve this request to transfer funds and a copy of the LWDB's meeting minutes are included with this request.

I certify the above information is true and correct.

Signature of Board Chair

David Kraft
Print Name Date



PY23-24 Financial Monitoring Report

Financial Monitoring Quality Assurance Report

CareerSource Suncoast
Local Workforce Development Board – 18

Program Year 2023-2024

October 29, 2024

Prepared by



Division of Finance and Administration
Bureau of Financial Monitoring and Accountability

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Executive Summary

During the period of March 4, 2024, - March 8, 2024, the Florida Department of Commerce (FloridaCommerce), conducted a financial monitoring review of CareerSource Suncoast's (CSSC) financial operations.

The financial monitoring was conducted by FloridaCommerce's Bureau of Financial Monitoring and Accountability (FMA) staff through a remote desktop review analysis. Sampled items were provided through upload to FloridaCommerce's SharePoint monitoring system.

Monitoring activities included assessing CSSC's financial operations, management practices, internal controls, and financial record keeping and reporting to determine if CSSC operated in compliance with federal and state laws, rules, regulations, statutes, policies and guidance, and terms and conditions of the federal award.

Financial management issues identified in the report are categorized as Findings, Other Noncompliance Issues (ONIs), Observations, and Technical Assistance based on a scale of high, medium, and low risk factors. High, medium, and low risk factors are used to separate issues that present more of a threat to financial operations including issues that may impact the board's fiscal integrity or delivery of services.

The review revealed that CSSC has the systems in place to perform the broad management, operational, and financial functions required to operate the workforce programs; as such, no findings or other noncompliance issues were identified in the financial monitoring review. While no material issues or weaknesses came to the reviewers' attention other than those contained in the report, there is no assurance that other issues do not exist.

As a subrecipient of funds administered by FloridaCommerce, CSSC is accountable for failing to correct any financial deficiencies found during compliance monitoring reviews. To reduce financial monitoring deficiencies observed and to increase fiscal integrity at the local level, corrective action by CSSC is required to be taken whenever such deficiencies are identified.

The results of CSSC's Program Year 2023-2024 financial monitoring review are summarized in the chart below.

ACRONYM TABLE

AP - Administrative Policy
CAP – Corrective Action Plan
CFR – Code of Federal Regulations
CSSC - CareerSource Suncoast
DVOP – Disabled Veterans Outreach Program
DWG – Disaster Recovery Dislocated Worker Grant
DW – Dislocated Worker
ETA – Employment and Training Administration
F.A.C. – Florida Administrative Code
FG – Final Guidance
FloridaCommerce - Florida Department of Commerce
FMA – Bureau of Financial Monitoring and Accountability
F.S. – Florida Statutes
FY – Fiscal Year
IT – Information Technology
ITA – Individual Training Account
IWT – Incumbent Worker Training
JVA – Jobs for Veterans Act
JVSG – Jobs for Veterans State Grant
LLC – Limited Liability Corporation
LVER – Local Veterans Employment Representative
LWDB – Local Workforce Development Board
MOU/IFA – Memorandum of Understanding & Infrastructure Funding Agreement
MSFW – Migrant and Seasonal Farmworker
ONI – Other Noncompliance Issue
PY – Program Year
RESEA – Reemployment Services and Eligibility Assessment Program
SNAP E&T – Supplemental Nutrition Assistance Program Employment and Training
SYEP – Summer Youth Employment Program
TAA – Trade Adjustment Assistance
TANF – Temporary Assistance for Needy Families
TCA – Temporary Cash Assistance
TEGL – Training and Employment Guidance Letter
U.S.C. – United States Code
WE – Work Experience
WFS – Workforce Services
WIOA – Workforce Innovation and Opportunity Act
WP – Wagner-Peyser
WSA – Work Search Activity
WT – Welfare Transition

***The above table reflects all acronyms that may have been used in the PY 2023-2024 monitoring review cycle; however, all acronyms may not be used in this report.**

N=No. Y=Yes. N/A=Not Applicable.

PY 2023-24 Financial Monitoring Results					
Category	Issue	Prior Year Finding	Current Year Finding	Prior Year Other Noncompliance Issue	Current Year Other Noncompliance Issue
Results- All Categories					

Note: For prior year findings and other noncompliance issues, please see the section on Prior Year Corrective Action Follow-Up.

DEFINITIONS APPLICABLE TO FINANCIAL MONITORING

1. Finding – A high risk issue that directly impacts the integrity or effectiveness of financial operations or could potentially result in major financial deficiencies (e.g., lack of accounting records or no system of accounting, no documentation to support expenditures, lack of internal controls, lack of fully executed contracts, issues indicative of systemic problems in financial operations, has the appearance of fraud or abuse, potential questioned costs, etc.). Findings are expected to be responded to in the Corrective Action Plan (CAP).
2. Other Noncompliance Issue – A medium risk finding that results in deviation from process or practice not likely to result in failure of the management system or process but has a direct impact on financial operations (e.g., missing financial elements, failure to timely conduct follow-ups, etc.) ONIs could potentially be upgraded to a finding over time based on the nature of the deficiency (e.g., repeat violations, issues indicative of systemic problems in financial operations, questioned costs, etc.). ONIs are expected to be responded to in the CAP.
3. Observation – A low risk issue that is intended to offer constructive comments and an opportunity to improve current local practices, processes, and procedures that result in positive financial outcomes. Observations are not expected to be responded to in the CAP except when requested.
4. Technical Assistance – Any assistance provided by the financial monitoring team to LWDB staff.

**MONITORING REPORT
CAREERSOURCE SUNCOAST
LOCAL WORKFORCE DEVELOPMENT BOARD - 18**

I. DESCRIPTION OF MONITORING APPROACH

The scope of the financial review included an examination of CSSC's internal controls, financial management systems, procurements, contract management processes, subrecipient monitoring, cost allocations, payroll, disbursement testing, and reporting and reconciliation of financial data in SERA to determine if appropriate processes, procedures, and controls were in place and properly implemented. In some instances, interviews were conducted with CSSC staff to gather information about financial management processes.

Compliance Review Abstract Information

- Financial Monitoring Review Dates: March 4, 2024, to March 8, 2024
- Financial Monitoring Sample Review Period Dates: July 1, 2022, to June 30, 2023

II. FINANCIAL MONITORING REVIEW

FMA performed financial monitoring procedures based on the elements described in the PY 2023-2024 Financial Monitoring Tool. The results of the financial monitoring testing are described below.

Prior Year Corrective Action Follow-Up

There were no findings or other noncompliance issues in the prior year.

PY 2023-2024 Financial Monitoring Results

Findings

There were no findings identified during the financial monitoring review period of July 1, 2022, to June 30, 2023.

Other Noncompliance Issues

There were no other noncompliance issues identified during the financial monitoring review period of July 1, 2022, to June 30, 2023.

Observations/ Technical Assistance

There were no observations identified or technical assistance provided during the financial monitoring review period of July 1, 2022, – June 30, 2023.

Financial Monitoring Review Dates: March 4, 2024 - March 8, 2024

Financial Monitoring Sample Review Period: July 1, 2022 - June 30, 2023

Name	Agency	Entrance Conference	Exit Conference
The joint entrance conference with LWDB staff was conducted on March 4, 2024. The financial monitoring exit conference was conducted on October 17, 2024. The entrance/exit conference attendees are listed below:			
Kechia Dean	FloridaCommerce	X	X
Kim Ferree	FloridaCommerce	X	X
Yvette McCullough	FloridaCommerce	X	X
Joshua Matlock	CSS	X	X
Robin Dawson	CSS	X	X
Kathy Bouchard	CSS	X	
Jessica Grise	CSS		X



Performance Reports

LWDB 18

Measures	PY2023-2024 1st Quarter Performance	PY2023-2024 % of Performance Goal Met For Q1	PY2023-2024 2nd Quarter Performance	PY2023-2024 % of Performance Goal Met For Q2	PY2023-2024 3rd Quarter Performance	PY2023-2024 % of Performance Goal Met For Q3	PY2023-2024 4th Quarter Performance	PY2023-2024 % of Performance Goal Met For Q4	PY2023-2024 Performance Goals
Adults:									
Employed 2nd Qtr After Exit	87.30	96.36	88.10	97.24	88.20	97.35	87.30	96.36	90.60
Median Wage 2nd Quarter After Exit	\$10,452	111.77	\$10,030	107.26	\$9,477	101.35	\$10,033	107.29	\$9,351
Employed 4th Qtr After Exit	87.00	100.00	83.60	96.09	87.30	100.34	89.10	102.41	87.00
Credential Attainment Rate	61.30	78.59	67.00	85.90	73.40	94.10	76.90	98.59	78.00
Measurable Skill Gains	72.70	99.05	59.80	81.47	67.50	91.96	79.50	108.31	73.40
Dislocated Workers:									
Employed 2nd Qtr After Exit	75.00	96.65	72.70	93.69	73.30	94.46	83.30	107.35	77.60
Median Wage 2nd Quarter After Exit	\$12,811	127.12	\$12,811	127.12	\$11,972	118.79	\$9,920	98.43	\$10,078
Employed 4th Qtr After Exit	72.70	88.66	81.30	99.15	83.30	101.59	72.70	88.66	82.00
Credential Attainment Rate	39.60	67.81	54.50	93.32	61.90	105.99	66.70	114.21	58.40
Measurable Skill Gains	50.00	70.32	75.00	105.49	75.00	105.49	83.30	117.16	71.10
Youth:									
Employed 2nd Qtr After Exit	80.00	94.01	81.00	95.18	76.20	89.54	85.00	99.88	85.10
Median Wage 2nd Quarter After Exit	\$3,813	86.07	\$3,573	80.65	\$4,649	104.93	\$6,142	138.65	\$4,430
Employed 4th Qtr After Exit	77.50	90.12	81.80	95.12	80.00	93.02	81.00	94.19	86.00
Credential Attainment Rate	78.90	97.77	63.60	78.81	72.70	90.09	72.70	90.09	80.70
Measurable Skill Gains	75.00	110.29	60.00	88.24	83.30	122.50	93.30	137.21	68.00
Wagner Peysers:									
Employed 2nd Qtr After Exit	71.30	109.69	70.20	108.00	71.20	109.54	70.90	109.08	65.00
Median Wage 2nd Quarter After Exit	\$7,952	133.65	\$7,864	132.16	\$8,070	135.63	\$8,118	136.44	\$5,950
Employed 4th Qtr After Exit	68.40	107.72	68.90	108.50	69.20	108.98	69.40	109.29	63.50

Not Met (less than 90% of negotiated)
Met (90-100% of negotiated)
Exceeded (greater than 100% of negotiated)

Performance

Annual Letter Grades

The [Reimagining Education and Career Help \(REACH\) Act](#) calls for each local workforce development board in Florida to be assigned a letter grade annually based on performance criteria developed by the Governor's REACH Office. The CareerSource Florida Board of Directors assigns and makes public a letter grade for each local workforce development board. Letter grades are assigned annually by Oct. 15, following the close of the program year.

PY 2023-2024 Letter Grades

Letter grades are assigned to local workforce development boards annually by Oct. 15, following the close of the program year. Below are the letter grades by local workforce development board for program year 2023-2024.

For performance by local workforce development board, click on the local board name below. You will need to register and log in to access the data for each local board.

Local Workforce Development Board	Annual Score (%)	Letter Grade
01 - CareerSource Escarosa	86.78	B
02 - CareerSource Okaloosa Walton	91.78	A-
03 - CareerSource Chipola	89.92	B+
04 - CareerSource Gulf Coast	86.84	B
05 - CareerSource Capital Region	87.93	B+
06 - CareerSource North Florida	88.20	B+
07 - CareerSource Florida Crown	83.14	B
08 - CareerSource Northeast Florida	91.26	A-
09 - CareerSource North Central Florida	80.90	B-
10 - CareerSource Citrus Levy Marion	86.16	B
11 - CareerSource Flagler Volusia	89.82	B+
12 - CareerSource Central Florida	98.67	A+
13 - CareerSource Brevard	87.63	B+
14 - CareerSource Pinellas	91.64	A-
15 - CareerSource Tampa Bay	93.38	A
16 - CareerSource Pasco Hernando	85.62	B
17 - CareerSource Polk	79.93	C+
18 - CareerSource Suncoast	91.02	A-
19 - CareerSource Heartland	89.39	B+
20 - CareerSource Research Coast	86.96	B
21 - CareerSource Palm Beach County	85.68	B
22 - CareerSource Broward	94.31	A
23 - CareerSource South Florida	101.70	A+
24 - CareerSource Southwest Florida	96.40	A

CareerSource Suncoast Program Year 2023-2024 Grade

A-

Letter Grade

91.02%

Annual Score

Metrics Data

The table below shows the data used in the letter grade calculation. Visit the [Methodology](#) page of this website for more information on each metric including numerator and denominator definitions. Visit the [Resources](#) page to view or download a methodology desk reference document, metric cohort timeline spreadsheet and lists of the Employ Florida service codes included in the metrics.

Data as of: 6/30/2024

Metric	Metric Category	Weight	Numerator	Denominator	Rate (%)	YOY Rate Difference	Target (%)	Target Met ¹ (%)	Weighted Performance ² (%)
1. Participants with Increased Earnings	Employment and Training Services, Self-Sufficiency	0.25	738	1,547	47.71	-	50.00	95.42	23.86
2. Reduction in Public Assistance	Employment and Training Services, Self-Sufficiency	0.25	398	885	44.97	-	50.00	89.94	22.49
3. Employment and Training Outcomes	Employment and Training Services	0.20	17	18	94.44	-	100.00	94.44	18.89
4. Participants in Work-Related Training	Training Services	0.10	345	2,113	16.33	-	25.00	65.32	6.53
5. Continued Repeat Business	Business Services	0.05	1,734	3,456	50.17	-	35.00	100.00	5.00
6. Year-Over-Year Business Penetration	Business Services	0.05	-	-	-	4.22	100.00	100.00	5.00
PY 2022-2023 Business Penetration		-	2,051	13,992	14.66	-	-	-	-
PY 2023-2024 Business Penetration		-	2,694	14,272	18.88	-	-	-	-
7. Completion-to-Funding Ratio	Employment and Training Services	0.10	1.40	2.66	52.63	-	100.00	52.63	5.26
Exiters: Local Board (N) / Statewide (D)		-	1,073	76,464	1.40	-	-	-	-
Budget: Local Board (N) / Statewide (D)		-	\$4,079,460	\$153,620,298	2.66	-	-	-	-
Extra Credit: Serving Individuals on Public Assistance	Employment and Training Services, Self-Sufficiency	Up to 0.05 points	1,197.00	2,344	51.07	-	-	-	4.00
								ANNUAL SCORE	91.02