



## **Board of Directors Meeting**

Thursday, June 13, 2024 - 8:00 a.m. to 9:30 a.m.

Location: 3660 N. Washington Blvd, Sarasota, FL

**This is an in-person meeting with virtual or call-in capabilities**

[Join Microsoft Teams Meeting](#)

Phone 1-786-600-3104

Conference ID: 247 387 926 040 #

### **AGENDA**

**Call to Order– Eric Troyer, Chair - Partner, Kerkering Barberio**

**Action Items – Eric Troyer**

- Approval of Consent Agenda – Eric Troyer
  - Approval of May 23, 2024 Board Meeting Minutes
  - Approval of PY2024-2025 VI-PER Resolution Grant Renewal
- Approval of PY2024-2025 Budget – Lisa Eding
- Approval of PY2024-2025 Eligible Training Providers List – Christina Witt
- Approval of Slate of Officers Two-Year Term - Christy Cardillo

**CEO Report – Joshua Matlock**

**Other Board Business**

- One-Stop Operator (OSO) Annual Report – Dr. Ron Natale
- Introduction of New OSO- Terri Clark

**Staff Reports**

- Robin Dawson, CFAO
- Anthony Gagliano, COO

**Public Comments/Closing Remarks – Eric Troyer**

**Adjournment - Eric Troyer**

**Next Board of Directors Meeting is September 26, 2024**

*Location: 3660 N. Washington Blvd, Sarasota, FL*



Consent  
Agenda

**CAREERSOURCE SUNCOAST**  
**Board Meeting Minutes**  
Virtual TEAMS Meeting and In-person  
3660 N. Washington Blvd., Sarasota, FL 34234  
Thursday, May 23, 2024  
8:00 A.M.

**Call to Order**

David Kraft, Vice-Chair, called the meeting to order at 8:00 a.m. Roll call was performed, and a quorum was established.

**Action Items – David Kraft, Vice-Chair**

• **Approval of Consent Agenda – David Kraft**

- March 28, 2024 Board Meeting Minutes
- Schedule of Operations for program year (PY) 2024-2025

David Kraft requested a motion to approve the consent agenda.

**Motion:** Ron DiPillo

**Second:** Jim Bos

**Motion passed unanimously**

• **Approval of Related Party Agreements - Christina Witt**

Christina Witt presented the following nine (9) related party agreements and made the following motions.

1. A motion for the Board of Directors to approve the Related Party expenditure for PY 2023-2024 for the Sarasota Chamber of Commerce Workforce Innovation Award Sponsorship in the amount of \$3,750.

**Motion:** Lisa Eding

**Second:** Shaun Polasky

**Abstain:** Heather Kasten

Motion passed.

2. A motion for the Board of Directors to approve the Related Party agreements for PY 2024-2025 and PY 2025-2026 with Sarasota County School Board-Suncoast Technical College for a maximum of \$175,000 per PY for client training, staff development and worksite host agreements.

**Motion:** Lisa Eding

**Second:** Luis Font

**Abstain:** Ron DiPillo, Jim Bos, Vaughn Alexander Hendriex

Motion passed unanimously.

3. A motion for the Board of Directors to approve the Related Party agreements for PY 2024-2025 and PY 2025-2026 with Manatee County School Board-Manatee Technical College for a maximum of \$175,000 per PY for client training, staff development and worksite host agreements.

**Motion:** Jim Bos                      **Second:** Ron DiPillo  
**Abstain:** Doug Wagner, Vaughn Alexander Hendriex

Motion passed unanimously.

4. A motion for the Board of Directors to approve the Related Party agreements for PY 2024-2025 and PY 2025-2026 with State College of Florida for a maximum of \$175,000 per PY for client training, staff development and worksite host agreements.

**Motion:** Lisa Eding    **Second:** Shaun Polasky  
**Abstain:** Vaughn Alexander Hendriex, Allison Imre

Motion passed unanimously

5. A motion for the Board of Directors to approve the Related Party agreements for PY 2024-2025 and PY 2025-2026 with Tampa Bay Pipe Trades, JATC for a maximum of \$175,000 per PY for client training, staff development and worksite host agreements.

**Motion:** Ron DiPillo                      **Second:** Lisa Eding  
**Abstain:** Mark Viggiano

Motion Passed Unanimously

6. A motion for the Board of Directors to approve the Related Party agreement for PY 2024-2025 with the Manatee Chamber Foundation for a maximum of \$20,000 for outreach and workforce services.

**Motion:** Jim Bos                      **Second:** Lisa Eding  
**Abstain:** Jacki Dezelski

Motion passed unanimously

7. A motion for the Board of Directors to approve the Related Party agreement for PY2024-2025 with the Bradenton Area Economic Development Corporation for a maximum of \$20,000 for outreach and workforce services.

**Motion:** Lisa Eding    **Second:** Shaun Polasky  
**Abstain:** Jacki Dezelski, Sharon Hillstrom, Allison Imre, Craig Warzecha, Doug Wagner

Motion passed unanimously

8. A motion for the Board of Directors to approve the Related Party maximum expenditures of \$5,000 for PY2024-2025 to Manatee Chamber of Commerce for membership dues, sponsorships and outreach.

**Motion:** Jim Bos                      **Second:** Lisa Eding

**Abstain:** Jaki Dezelski, Sharon Hillstrom

Motion passed unanimously.

9. A motion for the Board of Directors to approve the Related Party maximum expenditures of \$5,000 for PY2024-2025 to Bradenton Area Economic Development Corporation for membership dues, sponsorships and outreach

**Motion:** Shaun Polasky                      **Second:** Lisa Eding

**Abstain:** Jacki Dezelski, Sharon Hillstrom, Allison Imre, Doug Wagner, Craig Warzecha

Motion passed unanimously.

10. A motion for the Board of Directors to approve the Related Party maximum expenditures of \$5,000 for PY2024-2025 to the Sarasota Chamber of Commerce for membership dues, sponsorships, and outreach.

**Motion:** Lisa Eding                      **Second:** Shaun Polasky

**Abstain:** Heather Kasten

Motion passed unanimously.

### **Other Board Business:**

#### Finance and Performance Committee Meeting Report

Lisa Eding provided an overview of the Finance & Performance Committee meeting from April 25, 2024. Robin Dawson, VP/CFAO, reviewed the following reports provided in the agenda packet.

- Review of Budget to Expenditure Report as of March 31, 2024.
  - Overall burn rate of 58%
  - YTD Federal and State requirements:
    - Admin: 9.24%; max allowed 10%
    - ITAs: 46.415%; min requirement 35%
    - Youth Paid Internships PY22 – 18.04%; min requirement 20%
    - Youth Out of School PY22 97.37%; min requirement 50%
- Summary of Non-Federal Funds Revenue & Expenditures as of March 31, 2024.
- Review of planning allocations for PY24-25 vs PY23-24
  - a. Planning allocations for PY24-25 in comparison to PY23-24 formula funds was reviewed. A copy of the allocation report was provided in the agenda packet.

There was a discussion on continuing with the Finance and Performance Committee. It was agreed that the F&P committee would be combined with the executive committee meetings moving forward to eliminate additional meetings.

Performance Update:

Anthony Gagliano provided the performance update. A copy of the FloridaCommerce preliminary review exit summary monitoring report was reviewed. The review period was January 1, 2023 to December 31, 2023. The monitoring was conducted March 4, 2024 through March 8, 2024. A copy of the report was provided in the agenda packet.

CSS WIOA Performance Indicators for the second quarter of program year 2023-24 ending 12/31/2023 were reviewed. A copy of the performance results was provided in the agenda packet.

The CSS Quarter 2 Letter Grade for PY 2023-24 was reviewed. A copy of the letter grade metrics was provided in the agenda packet.

Officer Nominating Committee:

David Kraft announced that Eric Troyer, Chair, has appointed an officer nominating committee that is scheduled for May 30<sup>th</sup>, at 3:00 pm via Teams. The committee includes the following Board members:

- Christy Cardillo – Chair
- Ashley Brown
- Jacki Dezelski

**CEO Report:**

CSS is currently working on the budget for PY 2024-2025. The budget is based on current planning allocations. CSS anticipates that additional funding will be issued, specifically grants such as the Non-Custodial Parent Employment Program (NCPEP).

CareerSource Florida's next Board meeting will be in Tampa June 16<sup>th</sup> and 17<sup>th</sup>. The Board meeting agenda will be approving the budget at this meeting.

Last week, Josh attended the Boys and Girls Clubs of America National Conference in Atlanta, Georgia. The conference was an invite only to focus on life and workforce readiness programs in the clubs. The agency set a goal to have over 3000 clubs providing these programs. CSS will continue to collaborate and partner with Manatee and Sarasota County to expand these programs.

CareerSource Florida (CSF) conducted a training on regional planning requirements. They are seeking volunteers to start that process. CSS will not be volunteering at this time; we are pending discussions with CareerSource Tampa Bay once they complete the consolidation process with CareerSource Pinellas and hire their new CEO.

**Staff Reports:**

Kathy Bouchard - CTO

Benefit renewals are in process. CSS fell below the fifty-one (51) employee minimum to categorize as a large group. United Healthcare is our current provider and is increasing the benefits cost, therefore CSS will be changing back to Florida Blue to keep costs down for CSS employees. Last program year's benefit rate was 32%, and this year it will be at 33.4%.

In April, CSS wrapped up the Connective Workplace process with David Kraft. CSS is now a Certified Connective Workplace. Based on the results of the Connective Workplace discussions, a task force was developed to continue to improve overall.

Linda Benedict has submitted an application to become the NCPEP program administrator. If awarded, the grant is for \$500,000 and CSS would still be able to provide program services. The NCPEP program currently has 111 clients enrolled with forty-five (45) working and six in CDL training. The program has received a lot of interest recently due to a social media influencer posting the program flyer on their social media page. Since the posting, the NCPEP team has received hundreds of calls from as far as Louisiana.

The Ticket to Work (TTW) program has generated \$158,000 this program year. The program continues to gain momentum. They instituted a text messaging campaign to reach clients. There were over 4,300 messages sent out, with 1,112 clicks on the link that was in the message to inquire about the program. Five (5) new tickets have been assigned, with additional appointments scheduled.

CSS has assisted five (5) clients with employment through the HOPE Florida initiative. HOPE Florida is an initiative of the First Lady of Florida, Casey DeSantis, to assist individuals with barriers to employment navigate the system and reach self-sufficiency. Josh Matlock shared with the Board that the HOPE initiative is seeking employer partnerships, and a link will be sent to them to sign up if they are interested.

#### Anthony Gaqliano – COO

A [success story](#) on the Hurricane Ian grant was shared with the committee. The story highlighted the partnership with the United Way and the long-term recovery group providing repairs to south Sarasota County residents impacted by Hurricane Ian. CSS has provided almost \$800,000 worth of wages to individuals working with the non-profits dedicated to recovery efforts.

The [Financial Access Credit Union](#) has awarded CSS \$125,000 over the next two years to continue expanding apprenticeship, convening employers, and delivering financial literacy.

Wednesday, March 8<sup>th</sup> was another successful [Pathways to Success](#) event. [David Avrin](#) was the keynote speaker. He will be the keynote speaker at the upcoming Small Business Development Centers annual conference in June.

On June 6, 2024, CSS will be hosting an [Apprenticeship Workshop](#) for employers. The workshop will focus on how employers can recruit, train, and retain employees. The official certificate came in for the Registered Apprenticeship program for industrial maintenance mechanics, in partnership with Crown Linen.

The Summer Youth Program job fair held at State College of Florida (SCF), 26<sup>th</sup> West Center, hosted almost fifty (50) employers, including the Bradenton Marauders and Sun Hydraulics, placing 161 youth in summer jobs. Saturday, June 29<sup>th</sup>, will be the final wrap-up graduation session at SCF.

Chet has continued to improve our technology. CSS currently has three staff testing digital signature software. Chet has also been able to save over \$40,000 in IT costs for the next program year.

James Disbro shared an update on the Crosswalk agency-to-agency referral system being included as a HOPE Florida referral system option for the state. At this time, there are fifty-one (51) of the sixty-seven (67) counties in the state represented in Crosswalk. A meeting is scheduled with multiple workforce development boards to provide an overview of the system.

**Public Comments:**

Robin Dawson reminded the Board Members to complete their annual Financial Disclosure forms with the Commission on Ethics by July 1, 2024.

Lisa Eding asked a question about the Sarasota County Resolution regarding the United Way. The Sarasota County Government passed a resolution to prohibit doing business with any organization that provides referrals to agencies providing abortion services, this includes the United Way. CSS has agreements with the United Way with the NEDWG Hurricane Ian, therefore we consulted with our attorney to ensure we do not have any exposure. The attorney advised that we were not exposed, but need to watch this issue closely within the courts to ensure the resolution is not modified. Jim Bos recommended that Board members attend the meetings in person.

James Disbro reminded the Board that the Crosswalk system was open to businesses to provide their employees with referrals to agencies.

**Next Meeting:**

Next Board of Directors Meeting is June 13, 2024  
Location: 3660 N. Washington Blvd, Sarasota, FL

**Board Meeting Adjournment:**

The meeting was adjourned at 9:16 a.m.

Respectfully submitted,



[Joshua Matlock \(May 30, 2024 14:39 EDT\)](#)

Josh Matlock  
President, CEO

*\*The Remainder of this Page Intentionally Left Blank\**



**CAREERSOURCE SUNCOAST - BOARD MEETING ATTENDANCE**

Absent Present	Board Member
P	Jim Bos, MBJ Group
P*	Ashley Brown, Women’s Resource Center
A	Christy Cardillo, Carr Riggs, & Ingram, LLC.
P*	Jackie Dezelski, Manatee Chamber of Commerce
P	Dr. Ron DiPillo, Sarasota County Schools
P	Lisa Eding, Teak Decking Systems
P*	Luis Font, LIUNA, Laborers International Union
P*	Roscelyn Guenther, Boys & Girls Club of Sarasota County
P*	Sarah Tar, Truist
A	Peter Hayes, Tandem Construction
P*	Sharon Hillstrom, Bradenton Area Economic Development Corporation
P	Mark Viggiano, Local 123 Plumbers and Pipefitters Union
P*	Allison Imre, Grapevine Communications
P*	Heather Kasten, Sarasota Chamber of Commerce
P	David Kraft, Vision Consulting Group
P	Shaun Polasky, Helios Technologies
P*	Ericka Randall, Vocational Rehabilitation
P*	Vaughn Alexander Hendriex, State College of Florida
A	Walter Spikes, Coldwell Banker Realty
A	Eric Troyer, Kerkering Barberio & Company
P*	Doug Wagner, Manatee County School Board
P	Craig Warzecha, Bradenton Marauders/Pittsburgh Pirates
A	Ken Waters, Sarasota Housing Authority
A	Anne LeBaron, Take Stock in Children Manatee
	Staff Present: Josh Matlock, Robin Dawson, Kathy Bouchard, Anthony Gagliano, Karima Habity, Linda Benedict, Christina Witt, Michelle Snyder, James Disbro, Chet Filanowski*, Michael Meerman
P*	Commissioner George Kruse - Manatee County
P*	Commissioner Ron Cutsinger – Sarasota County

24 Board Members – 18 present, 6 absent

**CareerSource Suncoast  
VIP-ER Program Resolution  
Board of Directors Approval Summary  
June 13, 2024**

**SUMMARY:**

CareerSource Suncoast is scheduled to apply for a continuation of the grant funded by Sarasota County Government under the Voluntary Interim Placement-Enhanced Recovery (VIP-ER) Program. The free program, which is an intensive ten-week residential substance abuse treatment program followed by a twelve-month monitoring, is a collaboration with six community service providers. Each of the partners provide services in their respective area of expertise while participants reside at the Salvation Army facility for the program duration. CSS will assist in employment development and placement services including job referrals, career coaching, resume development, and job matching services. If CSS is awarded the continuation, the grant will fund one full time position.

The grant application requires CSS Board of Directors' approval.

**REQUESTED ACTION:**

**A motion to approve the attached resolution that allows CSS to enter into a renewal agreement with Sarasota County Government for the VI-PER (Voluntary Interim Placement-Enhanced Recovery) beginning October 1, 2024.**

Respectfully submitted,

Linda Benedict  
Business Development Director



## ELIGIBILITY REQUIREMENTS

- ▶ Must be at least 18 years old.
- ▶ Must be a Sarasota County resident for at least the previous 90 days.
- ▶ Must have a substance abuse, substance dependence and/or a co-occurring substance abuse mental health diagnosis and be suitable for the level of care provided by the VIP-ER Program.
- ▶ Must be willing to commit to sobriety and the time needed to complete the residential component of the program, which is at least 10 weeks but could exceed 15 weeks, depending on the waiting list to access services and the readiness for change prior to entering the program.
- ▶ Must express a willingness and commitment to participate in a program of recovery based on the placement directive by the court, other referring agency/official or self-referral.



1660 Ringling Blvd.  
Sarasota, FL 34236

**941-861-5000**  
**[www.scgov.net](http://www.scgov.net)**

# VIP-ER

Voluntary Interim Placement  
— Enhanced Recovery



## PROGRAM OVERVIEW

Since 2006, Sarasota County Government has funded the **Voluntary Interim Placement - Enhanced Recovery (VIP-ER) Program**.

The free program, which is an intensive 10-week residential substance abuse treatment program followed by a 12-month monitoring, is a collaboration with six community service providers. Each of the partners provide services in their respective areas of expertise while participants reside at The Salvation Army facility for the program duration.

## PROGRAM CORE SERVICES

The community service providers meet with the county regularly to provide updates, ensuring coordination of services. The core services provided in the VIP-ER Program include:

### Room and Board and Milieu Services provided by The Salvation Army

- ▶ Initial assessment provided for entry into the VIP-ER Program in addition to milieu services, which includes room and board and three meals a day, and transportation to appointments such as medical and court for all VIP-ER clients.

### Comprehensive Substance Abuse Treatment Curriculum provided by First Step of Sarasota

- ▶ Trained professionals provide on-site integrated substance abuse treatment. Individual therapy is designed to assist the client with meeting their emotional, behavioral and substance use needs. Case management and resources are provided to optimize the life of the individual, providing a system of care and wraparound services. First Step also will connect them to resources that assist in the development of their own support system and to inspire the first step toward a better tomorrow.

### Wraparound Coordination (case management) and Family Reunification Services provided by Jewish Family and Children's Service of the Suncoast\*

- ▶ Facilitators provide and/or coordinate services around the clients' needs. Counseling also provided to assist clients in reunifying and/or strengthening relationships with family and loved ones and support is provided through individual counseling and prevention workshops.

### Primary Health, Psychiatric Medications, and Compassionate Use Assistance (CUSE) provided by the Department of Health in Sarasota County

- ▶ Uninsured VIP-ER clients can receive primary care services, including general medical, family planning services, HIV and sexually transmitted disease testing and treatment, as well as referrals to community resources for specialty care. There is also an on-site pharmacy available to clients. After successfully completing the VIP-ER Program, clients may be eligible to continue to receive services through the Health Department with the same providers for one year following their commencement date.

\*These services can be accessed for up to a year after commencement from the program.

### Workforce Readiness/GED Classes provided by Suncoast Technical College

- ▶ Weekly classes offered for both workforce readiness and GED at The Salvation Army facility. Those in the workforce readiness class will practice writing professional resumes, participate in mock interviews, and learn how to dress for success. They will also have practice looking for a job that is best suited for their individual job skills.

### Employment Development and Placement Services provided by The Haven (Community Haven for Adults and Children with Disabilities)\*

- ▶ Participants will be provided job referrals and counseling as well as resume development assistance and job matching to compare the participants job skills with current available jobs in the area.



**RESOLUTION OF THE BOARD OF DIRECTORS**

Suncoast Workforce Board, Inc. is a non-profit corporation organized, in good standing, and existing under and by virtue of the laws of the State of Florida and having its principal office located at 3660 Washington Blvd., Sarasota, FL 34234.

BE IT RESOLVED THAT the Board of Directors/Trustees of Suncoast Workforce Board, Inc. has determined that it is in the best interest of the corporation to enter into an agreement with the Sarasota Board of County Commissioners to receive Contracted Human Services Program funding.

BE IT FURTHER RESOLVED THAT for the purpose of consummating said transaction, the following corporate officers are authorized, directed, and empowered to issue, sign, and deliver as the act and deed of this corporation, any and all documents necessary to complete the application and contractual agreement with the Sarasota Board of County Commissioners.

<b>NAME (please type or print)</b>	<b>TITLE</b>
<u>Joshua Matlock</u>	<u>President/CEO</u>
<u>Anthony Gagliano</u>	<u>Vice President/Chief Operating Officer</u>

BE IT FURTHER RESOLVED, by the Board of Directors/Trustees that, to the best of its knowledge and belief, the information in the application are true and correct, and that the document has been duly authorized for submission to Sarasota County Government by a majority vote of the governing body of the corporation, the fact of which has been documented in the governing body's meeting minutes. The corporate officers identified above are authorized to assure that the corporation will comply with the stipulations contained in the application and contract, including any assurances and certifications as are referenced in the application or contract.

I, Eric Troyer , Board Chairman, do hereby certify that the foregoing is a valid resolution duly adopted by the Board of Directors/Trustees of said corporation at a meeting held on the 13 day of June, 2024.

\_\_\_\_\_  
 Signature of Board Chairman/President  
 Typed Name: Eric Troyer  
 Date: June 13, 2024

\_\_\_\_\_  
 Signature of Board Vice-Chairman/President or Secretary  
 Typed Name: David Kraft  
 Date: June 13, 2024

STATE OF FLORIDA, COUNTY OF Sarasota

The forgoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2023 by Eric Troyer as **Board Chairman/President** and by David Kraft as **Board Vice-Chairman/President or Secretary** for Suncoast Workforce Board, Inc. dba CareerSource Suncoast (INSERT LEGAL NAME OF AGENCY).

\_\_\_\_\_  
Signature of Notary Public, State of Florida

\_\_\_\_\_  
Print, type, or stamp commissioned name of Notary Public



# Program Budget

**2024 - 2025**

Program Year



*Solutions that work for you.*

**CareerSource Suncoast  
Budget for Program Year 2024 - 2025**

**Table of Contents**

	<u><b>Page No.</b></u>
Budget Narrative	1
Chart of Funds Available by Program	4
Summary of Funds Available – All Programs	5
Budget Comparison- All Programs – PY 2024-2025 & PY 2023-2024	6
Notes to Comparative Budget	7
Budget By Allocation	9
Budget Allocated to Program & Administrative Costs	10



# **CareerSource Suncoast Program Year 2024-2025 Budget Narrative**

The Board Leadership team have prepared the budget for CareerSource Suncoast. This narrative will be divided into sections describing our various programs, as follows:

## **Temporary Assistance for Needy Families (TANF)**

The Temporary Assistance for Needy Families (TANF), provides services to recipients of temporary assistance, their children and families, and to low-income persons in danger of entering welfare dependency. The goal of this program is to assist these persons in obtaining employment, leading to self-sufficiency. Clients require intensive services prior to obtaining viable employment as well as transitional assistance to assure job retention and the achievement of self-sufficiency.

## **Workforce Innovation and Opportunity Act (WIOA)**

The Workforce Innovation and Opportunity Act (WIOA) effective July 1, 2015 supersedes the Workforce Investment Act (WIA) of 1998. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. Three funding sources fall under WIOA – Adult, Dislocated Worker, and Youth. Career Services available in our Career Centers range from intake, assessment of skills, job search and placement assistance, and training services. Training, which is linked to job opportunities in our local area, may be provided through an individual training account (ITA), paid internship, or on-the-job training (OJT) to qualified customers who are not able to find employment. Florida Statutes states at least 50% of Adult and Dislocated Worker funds must be expended on ITAs and their related staff costs.

Requirements for youth funding specify a minimum of 75% of youth funds are to be used for out of school youth 16-24 years of age. FL Commerce received a waiver from USDOL for a 50% minimum for out of school youth. A minimum of 20% of youth funds are to be used toward paid internship or on-the-job training.

CareerSource Suncoast has a full-service high-tech career center in Sarasota. Other locations staffed to serve are in Manatee County and South Sarasota County. These locations will provide a broad range of services to the citizens and businesses in Manatee and Sarasota Counties.

## **WIOA State Rapid Credentialing**

This grant has been continued for another year to provide WIOA eligible clients with short-term credentialing training activities.

## **Rapid Response**

Funding to provide support for staff engaged in rapid response activities which emphasize layoff aversion activities with local employers.

## **Hope Florida – A Pathway to Prosperity**

These funds offer a comprehensive approach to addressing poverty and promoting economic mobility in Florida. An initiative with the Florida Department of Children and Families will guide Floridians on an individualized path to economic self-sufficiency. Services to help Hope Florida participants find jobs, enroll in training and launch new career pathways.



# **CareerSource Suncoast Program Year 2024 - 2025 Budget Narrative**

## **Apprenticeship Navigator**

Provides funds for a dedicated staff engaged in leading and supporting regional efforts to develop, expand, and support registered apprenticeship and pre-apprenticeship programs.

## **National Emergency Dislocated Worker – Hurricane Ian**

The grant provides temporary jobs to assist with humanitarian aid, clean-up, and restoration activities to the counties affected by Hurricane Ian. The current award will end September, 2024.

## **National Emergency Dislocated Worker – Fostering Opioid Recovery**

This 46-month grant will be wrapping up in August, 2024. The grant creates and maintains local partnerships to develop strategies that foster recovery from opioid and addiction issues affecting the workforce. This will be further accomplished by providing training and career services to individuals affected by the opioid crisis, as well as individuals seeking employment in medical, mental health, and addiction-related fields. CSS will participate in local opioid/addiction task forces or other forms of community efforts. The grant will also provide technical assistance to human resource professionals on how to deal with issues related to addiction in the workplace.

## **Reemployment Services and Eligibility Assessment (RESEA)**

A grant from USDOL provides re-employment and eligibility assessments to unemployment compensation claimants. The purpose of the project is to determine the effectiveness of more intensive services (in-person re-employment eligibility assessments) in helping claimants find employment, thereby resulting in shorter claims durations and fewer erroneous payments.

## **FL Commerce – Joint Managed Programs**

Programs under FL Commerce – Joint Managed Programs are for services delivered by FL Commerce state staff assigned to our local career centers. The Florida Workforce Innovation Act of 2000 gave responsibility for FL Commerce Programs to the local workforce boards.

1. Wagner-Peyser - The basic services provided under this program are employment workshops, referral and placement services to job seekers, reemployment services to unemployment compensation claimants, and recruitment services to employers with job vacancies.
2. Disabled Veterans' Outreach Program (DVOP) & Local Veterans' Employment Representative Program (LVER) – The DVOP & LVER Veterans' programs provide jobs and job training opportunities for veterans and disabled veterans. DVOP and LVER assist veterans through contacts with employers, promote and develop on-the-job training and apprenticeships and various other services applicable to provide maximum employment opportunities for veterans.

**CareerSource Suncoast  
Program Year 2024 - 2025  
Budget Narrative**

**Non-Custodial Parent Employment Program (NCPEP)**

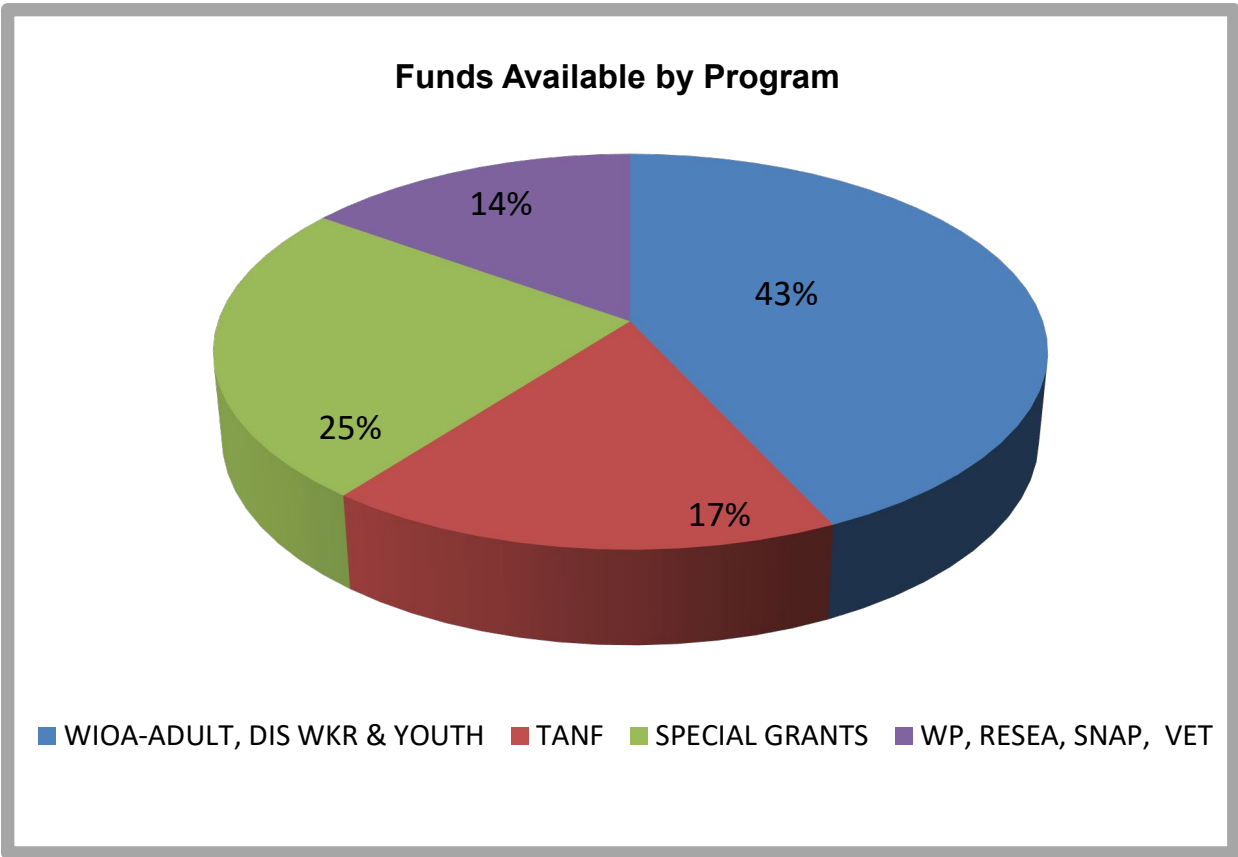
This grant will provide funding to assist non-custodial parents who are unemployed or underemployed and have difficulty meeting child support obligations. CSS will provide career services, job placement, training and support with a goal to obtain and retain self-sufficient employment.

**Supplemental Nutrition Assistance Program – Employment and Training (SNAP)**

SNAP recipients without dependents receive assistance from CareerSource Suncoast with employment and training services to enable them to become self-sufficient. Beginning January 1, 2016 the State of Florida returned to mandatory participation for SNAP recipients.

**CareerSource Suncoast  
Funds Available by Program  
Program Year 2024-2025**

PROGRAM	FUNDS AVAILABLE	% OF TOTAL	WIOA ALLOCATION BREAKDOWN	FUNDS AVAILABLE	% OF TOTAL
WIOA-ADULT, DIS WKR & YOUTH	\$2,983,502	43%	ADULT/DIS WKR	\$2,000,539	67%
TANF	\$1,206,951	17%	YOUTH	\$982,963	33%
SPECIAL GRANTS	\$1,694,434	24%	TOTAL	\$2,983,502	100%
WP, RESEA, SNAP, VET	\$1,046,680	14%			
<b>TOTAL</b>	<b>\$6,931,567</b>	<b>100%</b>			



**CareerSource Suncoast**  
**Summary of Funds Available - All Programs**  
**Program Year 2024-2025**  
**July 1, 2024 - June 30, 2025**

Funding Streams	Funding Available PY 24-25	Reserve for PY 25-26	Funding Budgeted For PY 24-25
Temporary Assistance for Needy Families (TANF) estimate exp 6/30/25	\$1,131,951	\$0	\$1,131,951
Temporary Assistance for Needy Families (TANF) Carry Fwd estimate exp 8/31/24	\$75,000	\$0	\$75,000
<b>Total Temporary Assistance for Needy Families</b>	<b>\$1,206,951</b>	<b>\$0</b>	<b>\$1,206,951</b>
WIOA-Adult & Dislocated Worker estimate exp 6/30/26	\$1,785,539	\$135,000	\$1,650,539
WIOA-Adult & Dislocated Worker Carry Fwd estimate exp 6/30/25	\$215,000	\$0	\$215,000
<b>Total WIOA Adult &amp; Dislocated Worker</b>	<b>\$2,000,539</b>	<b>\$135,000</b>	<b>\$1,865,539</b>
WIOA-Youth estimate exp 6/30/26	\$641,150	\$150,000	\$491,150
WIOA-Youth Carry Fwd estimate exp 6/30/25	\$341,813	\$0	\$341,813
<b>Total WIOA Youth</b>	<b>\$982,963</b>	<b>\$150,000</b>	<b>\$832,963</b>
<b>WIOA State Rapid Credentialing Carry Fwd estimate exp 6/30/25</b>	<b>\$410,000</b>	<b>\$0</b>	<b>\$410,000</b>
<b>NEG Dislocated Worker lan Carry Fwd estimate exp 9/30/24</b>	<b>\$146,000</b>	<b>\$0</b>	<b>\$146,000</b>
<b>NEG Dislocated Worker Opioid-3 Fostering Recovery Carry Fwd est exp 8/31/24</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$85,000</b>
<b>Hope Navigator WIOA &amp; WP Carry Fwd estimate exp 6/30/25</b>	<b>\$120,934</b>	<b>\$0</b>	<b>\$120,934</b>
<b>Rapid Response estimate exp 6/30/25</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$125,000</b>
<b>Apprenticeship Navigator estimate exp 6/30/25</b>	<b>\$62,500</b>	<b>\$0</b>	<b>\$62,500</b>
<b>Non-Custodial Parent Employment Program estimate exp 8/31/24</b>	<b>\$745,000</b>	<b>\$0</b>	<b>\$745,000</b>
Wagner Peyser (WP) estimate exp 9/30/25	\$580,117	\$20,000	\$560,117
Wagner Peyser (WP) Carry Fwd estimate exp 9/30/24	\$28,000	\$0	\$28,000
<b>Total Wagner Peyser</b>	<b>\$608,117</b>	<b>\$20,000</b>	<b>\$588,117</b>
<b>Veteran's Programs (DVOP &amp; LVER) estimate</b>	<b>\$116,868</b>	<b>\$0</b>	<b>\$116,868</b>
<b>Reemployment Svcs &amp; Eligibility Assess (RESEA) estimate</b>	<b>\$261,695</b>	<b>\$0</b>	<b>\$261,695</b>
<b>Supplemental Nutrition Assist Prog Employment &amp; Training (SNAP) estimate</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$60,000</b>
<b>Total</b>	<b>\$6,931,567</b>	<b>\$305,000</b>	<b>\$6,626,567</b>

**CareerSource Suncoast  
Budget Comparison & Information  
Program Year 2024-2025 to 2023-2024**

	Note Ref	PY 24-25 Budget	PY 23-24 Budget Mod #3	Expenditures PY 23-24*
<b>Funding Available Less Reserves</b>		\$6,626,567	\$9,059,566	
<b>Personnel Costs:</b>				
<b>Salaries &amp; Fringe Benefits</b>	1	\$4,050,860	\$4,298,731	\$4,005,312
<b>Staff Training &amp; Education</b>	2	34,953	\$47,000	\$44,926
<b>Total Personnel Costs</b>		\$4,085,813	\$4,345,731	\$4,050,238
<b>Facility Costs</b>	3	\$480,000	\$591,669	\$538,517
<b>Office Furniture &amp; Equipment</b>	4	\$10,000	\$36,502	\$34,077
<b>Operating Costs-Career Ctrs &amp; Adm:</b>				
<b>Accounting/Audit</b>	5	\$64,200	\$83,657	\$55,443
<b>Consultants &amp; Legal</b>	6	50,000	60,000	\$47,058
<b>General Insurance</b>	7	49,842	61,550	\$46,216
<b>Office Supplies &amp; Expense</b>	8	30,000	48,759	\$26,960
<b>Travel &amp; Meetings</b>	9	63,071	83,557	\$60,545
<b>Total Operating Costs</b>		\$257,113	\$337,523	\$236,222
<b>Program Services:</b>				
<b>Client Training &amp; Support</b>	10	\$1,638,717	\$3,514,944	\$2,651,400
<b>Employer &amp; Client Services</b>	11	46,648	95,329	\$85,357
<b>Outreach</b>	12	108,276	137,868	\$101,359
<b>Total Program Services</b>		\$1,793,641	\$3,748,141	\$2,838,116
<b>Totals</b>		\$6,626,567	\$9,059,566	\$7,697,170

\*Expenditures for May/June are estimated

**CareerSource Suncoast**  
**Notes to Comparative Budget Statement**  
**Explaining Budget Line Items and Variances between Budget Years**  
**For Program Years 2024-2025 & PY 2023-2024**

Note 1 Salaries – Includes positions for Career Services and Board Administration with average salary increases 3%. Included in this line item is a one-time 2% incentive payment to CSS staff based on CSS achieving local board performance for PY 23-24 with letter grade of B or better. The State of Florida approved a 3% increase for state merit staff.

	<u>PY 24-25</u>	<u>PY 23-24</u>
CSS F/T Positions	48	47
State Merit Positions*	<u>10</u>	<u>10</u>
 Total CSS & State Positions	 58	 57

*\*State merit positions are not included in CSS budgeted salary/fringe benefit line item. They are paid through the State of Florida as employees of Florida Commerce. We provide supervision and oversight in our career centers for these employees.*

Fringe Benefits - Includes mandatory taxes: social security, medi-care, unemployment compensation, and worker comp insurance. Medical benefits for employees are paid by CSS for a base health plan. Buy-up options will be available with employee contributions. Dental, life, and long-term disability benefits for employees are paid by CSS. A discretionary retirement contribution is paid for eligible employees at 7.5%. The average fringe benefit rate for PY 24-25 is 32%.

Note 2 Staff Training & Education – Training for staff to include on-site training, opportunities offered by Florida Commerce, and outside sources to be determined.

Note 3 Facility costs are derived from rent, utilities, equipment maintenance, IT maintenance, IT communications, telephone service, and building maintenance for 1 comprehensive career center, 1 smaller career center and 3 satellite offices.

Note 4 Equipment & Furniture - This line item is budgeted for replacement of equipment/furniture needs.

Note 5 Accounting/Audit – Fees for payroll/HR processing services, 401k admin fees, and our maintenance renewal on our accounting software, along with costs for our independent CPA audit and IRS 990 return.

**CareerSource Suncoast**  
**Notes to Comparative Budget Statement**  
**Explaining Budget Line Items and Variances between Budget Years**  
**For Program Years 2023-2024 & 2022-2023**

- Note 6      Consultants & Legal – Includes costs for one stop operator and legal services.
- Note 7      General Insurance - This covers insurance for directors & officers, general liability, pension bond, crime, property, electronic equipment, wind, and auto. Worker compensation is listed with fringe benefits.
- Note 8      Office Expense and Supplies – This line item includes costs for dues and subscriptions, incidental expenses, office supplies (for staff and customers), and postage.
- Note 9      Travel & Meetings – Mileage reimbursement (\$0.445 per mile), overnight travel (per diem breakfast \$6, lunch \$11, and dinner \$19), hotel, incidentals, and meeting expenses are reported in this line item. Travel for Board and state employees are paid based on the state limits listed which are below federal allowances.
- Note 10     Client Training – Includes costs for Individual Training Accounts (ITAs) for tuition, books, fees, and supplies, along with on-the-job training (OJT), customized worker training (CWT), and youth paid internships. For training budgets by funding/program refer to Budget by Allocations (pg. 9) in the packet.
- Adult & Dislocated Worker Funds are required to expend 50% on ITAs and related expenses. This budget will exceed the 50% State ITA requirement.
- The Youth budget will meet the minimum 50% requirement for out of school youth activities. The training budget for youth also includes an amount for paid internships and on-the-job training to exceed the 20% WIOA youth work experience requirement.
- Client Support – Support services are on an individual basis and need. Possible costs may include childcare, housing, and transportation costs.
- Note 11     Employer and Client Services – Employer and client assessment activities and career services.
- Note 12     Outreach – A variety of media is used for educating employers, job seekers, and community on the services offered at CSS. This line item includes \$40,000 in outreach services partnering with the Bradenton Area Economic Development Corporation and Economic Development Corporation of Sarasota County. Additional outreach services include \$40,000 to partner with College Access Networks in both counties focusing on reaching youth.

**CareerSource Suncoast  
Budget by Allocation  
Program Year 2024 - 2025  
July 1, 2024 - June 30, 2025**

	BUDGET	TANF	WIOA ADULT & DIS WKR	WIOA YOUTH	WAGNER PEYSER	RAPID CRED	NEG IAN	NEG FOS OPIOID REC	HOPE NAV WIOA/WP	RAPID RESPONSE	APP NAV	NCPEP	VETS	RESEA	SNAP
Funding Available	\$6,626,567	\$1,206,951	\$1,865,539	\$832,963	\$588,117	\$410,000	\$146,000	\$85,000	\$120,934	\$125,000	\$62,500	\$745,000	\$116,868	\$261,695	\$60,000
Personnel Costs:															
Salaries & Fringe Benefits	\$4,050,860	\$863,807	\$1,298,507	\$425,254	\$344,030	\$160,110	\$35,036	\$19,693	\$99,471	\$110,674	\$60,137	\$267,290	\$69,905	\$239,309	\$57,637
Staff Training & Education	34,953	12,161	14,023	5,742	714	502	0	0	145	153	77	901	145	315	77
Total Personnel Costs	<b>\$4,085,813</b>	<b>\$875,968</b>	<b>\$1,312,530</b>	<b>\$430,996</b>	<b>\$344,744</b>	<b>\$160,612</b>	<b>\$35,036</b>	<b>\$19,693</b>	<b>\$99,616</b>	<b>\$110,827</b>	<b>\$60,214</b>	<b>\$268,191</b>	<b>\$70,050</b>	<b>\$239,624</b>	<b>\$57,714</b>
Facility Costs	<b>\$480,000</b>	<b>\$111,984</b>	<b>\$23,952</b>	<b>\$24,432</b>	<b>\$210,240</b>	<b>\$24,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,600</b>	<b>\$0</b>	<b>\$22,656</b>	<b>\$40,224</b>	<b>\$12,672</b>	<b>\$0</b>
Operating Costs-Career Ctrs & Adm	<b>\$257,113</b>	<b>\$51,316</b>	<b>\$72,401</b>	<b>\$39,885</b>	<b>\$21,339</b>	<b>\$14,988</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,319</b>	<b>\$4,573</b>	<b>\$2,286</b>	<b>\$30,000</b>	<b>\$4,319</b>	<b>\$9,399</b>	<b>\$2,286</b>
Program Services:															
Client Training & Support	\$1,638,717	\$155,923	\$401,210	\$260,000	\$0	\$210,160	\$110,964	\$65,307	\$17,000	\$0	\$0	\$418,153	\$0	\$0	\$0
Employer & Client Svcs	46,648	11,760	17,045	16,050	1,793	0	0	0	0	0	0	0	0	0	0
Outreach	108,276	0	38,400	61,600	0	0	0	0	0	0	0	6,000	2,276	0	0
Total Program Services	<b>\$1,793,641</b>	<b>\$167,683</b>	<b>\$456,655</b>	<b>\$337,650</b>	<b>\$1,793</b>	<b>\$210,160</b>	<b>\$110,964</b>	<b>\$65,307</b>	<b>\$17,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$424,153</b>	<b>\$2,276</b>	<b>\$0</b>	<b>\$0</b>
Totals	<b>\$6,626,567</b>	<b>\$1,206,951</b>	<b>\$1,865,539</b>	<b>\$832,963</b>	<b>\$588,117</b>	<b>\$410,000</b>	<b>\$146,000</b>	<b>\$85,000</b>	<b>\$120,934</b>	<b>\$125,000</b>	<b>\$62,500</b>	<b>\$745,000</b>	<b>\$116,868</b>	<b>\$261,695</b>	<b>\$60,000</b>



**CareerSource Suncoast**  
**Budget Allocated to Program & Administrative Costs**  
**Program Year 2024-2025**  
**July 1, 2024 - June 30, 2025**

	Total	Program	Administrative
<b>Funding Budgeted</b>	<b>\$6,626,567</b>	<b>\$6,044,268</b>	<b>\$582,299</b>
<b>Personnel Cost:</b>			
Salaries & Fringe Benefits	\$4,050,860	\$3,600,860	\$450,000
Staff Training & Education	34,953	34,253	700
<b>Total Personnel Costs</b>	<b>\$4,085,813</b>	<b>\$3,635,113</b>	<b>\$450,700</b>
<b>Facility Costs</b>	<b>\$480,000</b>	<b>\$460,000</b>	<b>\$20,000</b>
<b>Office Furniture &amp; Equipment</b>	<b>\$10,000</b>	<b>\$8,000</b>	<b>\$2,000</b>
<b>Operating Costs Career Ctrs &amp; Admin:</b>			
Accounting/Audit	\$64,200	\$0	\$64,200
Consultants & Legal	50,000	35,000	15,000
General Insurance	49,842	41,442	8,400
Office Expense & Supplies	30,000	24,000	6,000
Travel & Meetings	63,071	47,071	16,000
<b>Total Operating Costs</b>	<b>\$257,113</b>	<b>\$147,513</b>	<b>\$109,600</b>
<b>Program Services:</b>			
Client Training & Support	\$1,638,717	\$1,638,717	\$0
Employer & Client Services	46,648	46,648	0
Outreach	108,276	108,276	0
<b>Total Program Services</b>	<b>\$1,793,641</b>	<b>\$1,793,641</b>	<b>\$0</b>
<b>Total Budget</b>	<b>\$6,626,567</b>	<b>\$6,044,268</b>	<b>\$582,299</b>
<b>Percentage of Administrative Costs</b>			<b>8.79%</b>



# ACTION ITEMS

**CAREERSOURCE SUNCOAST**  
**Approval of PY 2024-25 Eligible Training Provider List**  
**Board of Directors Summary**  
**June 13, 2024**

**Background Information:**

As part of the Workforce Innovation and Opportunity Act (WIOA) implementation, CareerSource Florida's (CSF) Policy Number 90 (adopted March 1, 2016) provides guidelines for the development of Local Workforce Development Boards Eligible Training Provider Lists (ETPL). In addition, Florida's Reimagining Education and Career Help (REACH) Act (adopted July 1, 2021) outlines updated training provider minimum performance criteria.

WIOA emphasizes informed client choices, job-driven training, provider performance, and continuous improvement. The quality and selection of providers and training services programs is vital to achieving these core principles. CareerSource Suncoast's (CSS) Eligible Training Provider Lists (ETPL) and the related eligibility procedures ensure the accountability, quality and labor-market relevance of training services programs that receive funds through WIOA title I-B. The ETPL also allows a means for ensuring informed client choice for individuals eligible for training. CSS works to ensure that qualified providers, offering a wide variety of job-driven training programs are available. The final ETPL will be publicly available online through our website as individuals explore training options. The ETPL process further enhances collaboration between CSS and its stakeholders, resulting in a skilled workforce responsive to industry talent needs.

Training Providers eligible to apply for inclusion on the ETPL include:

- Institutions of higher education certified by the Commission for Independent Education (CIE) that provide a program that leads to a recognized postsecondary credential
- Apprenticeship programs registered under the National Apprenticeship Act (NAA)-
  - RA are excluded from the application process and are automatically eligible.
- Other public or private providers that provide training, which may include community-based organizations (CBOs) and joint labor-management organizations certified by the CIE

**Process:**

CSS develops our ETPL as follows:

- Public Notice issued for Educational Training Providers to apply for inclusion on the ETPL.
- Reviews Training Providers submissions for appropriateness and accuracy assuring the training programs meet specific criteria which include but are not limited to:
  - The connections to the Local Targeted Occupations List (LTOL)
  - Completion rates of at least 60%
  - Minimum hourly wage at placement is \$17.00

For PY2024-2025, CSS has a total of twenty-three (23) training providers, which includes eight (8) Registered Apprenticeship Programs. There are one hundred twenty-three (123) training programs available for CSS WIOA eligible clients that are available for Individual Training Account scholarship assistance.

**Requested Action:** A motion that the Board approve the Eligible Training Provider List for PY 2024/25.

Respectfully Submitted,  
Christina Witt  
Organizational Support Services Director

## CareerSource Suncoast (LWDB 18) PY2024-2025 Eligible Training Provider List

Access Computer Training 1537 Dale Mabry Hwy, Suite 101 Lutz, FL 33548 (813) 326-2628  <a href="http://www.accesscomputertraining.com">www.accesscomputertraining.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
A+ Certification Prep (A+CERT)	N	Cert	15.1232	\$ 5,500	\$ 5,500	92%	85%	\$ 19.25	9/9/9
Information Technology Career Prep	N	Diploma	15.1232	\$ 16,900	\$ 17,150	100%	100%	\$ 18.35	9/9/9
Microsoft Excel (EXCELALL)	N	Diploma	43.1011	\$ 1,500	\$ 1,500	100%	100%	\$ 18.75	9/9/9
Microsoft Office Fundamentals (MSFUND)	N	Diploma	43.1011	\$ 1,500	\$ 1,500	No Data	No Data	No Data	9/9/9
Microsoft Office (MSALL)	N	Diploma	43.1011	\$ 3,500	\$ 3,500	No Data	No Data	No Data	9/9/9
Network+ Certification Prep (NET+CERT)	N	Cert	15.1231	\$ 3,000	\$ 3,000	100%	77%	\$ 19.25	9/9/9
Security+ Certification Prep	N	Cert	15.1212	\$ 3,000	\$ 3,000	100%	73%	\$ 20.00	9/9/9
American Vocational Academy 1080 Enterprise Ct. Suite D Nokomis, Fl. 34275 (941)281-2541  <a href="http://www.americanvocationalacademy.com">www.americanvocationalacademy.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Heating, Ventilation, and Air Conditioning Technician	N	Cert	49.9021	\$ 5,745	\$ 5,895	100%	100%	\$ 19.00	12/12/12
Plumbing Assistant	N	Cert	47.2152	\$ 5,745	\$ 5,895	100%	100%	\$ 19.00	12/12/12
Center for Technology Training 1300 N West Shore Blvd., Suite 235 Tampa, FL 33607 (813) 341-8594  <a href="http://www.cttschool.com">www.cttschool.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Cisco Networking	N	Diploma	15.1244	\$ 3,995	\$ 3,995	100%	100%	\$ 43.00	9/9/9
Ethical Hacking and Forensics	N	Diploma	15.1212	\$ 5,990	\$ 5,990	67%	100%	\$ 51.72	9/9/9
Information Systems Security Professional	N	Diploma	15.1212	\$ 2,495	\$ 2,495	100%	100%	\$ 57.87	9/9/9
Microsoft Network Administration -MCSA-MNA	N	Diploma	15.1244	\$ 9,495	\$ 9,495	60%	100%	\$ 43.00	9/9/9
Microsoft Network Expert	N	Diploma	15.1244	\$ 8,495	\$ 8,495	75%	100%	\$ 43.00	9/9/9
Network Technician (Network+ )	N	Diploma	15.1231	\$ 2,495	\$ 2,495	61%	100%	\$ 43.00	9/9/9
PC Repair Technician (A+ Prep)	N	Diploma	15.1232	\$ 2,495	\$ 2,495	95%	100%	\$ 27.40	9/9/9
Security Professional (Security+ )	N	Diploma	15.1212	\$ 4,495	\$ 4,495	71%	100%	\$ 51.72	9/9/9

<b>Charlotte Technical Center - (CTC)</b> <b>18150 Murdock Circle</b> <b>Port Charlotte, FL</b> <b>(941) 255-7000</b>  <a href="http://www.yourcharlotteschools.net/ctc">www.yourcharlotteschools.net/ctc</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Air-Conditioning, Refrigeration & Heating Technology (HVAC/R1	Y	Cert	49.9021	\$ 5,093	\$ 5,138	100%	100%	\$ 23.00	9/10/9
Dental Assisting Technology and Management - ATD	Y	Cert	31.9091	\$ 5,481	\$ 5,696	100%	100%	\$ 21.00	10/10/9
Practical Nursing	Y	Cert	29.2061	\$ 6,829	\$ 7,246	92%	100%	\$ 28.60	11/11/11
<b>CodeBoxx Academy</b> <b>136 4th St. N, Suite 201</b> <b>St. Petersburg, FL 33701</b> <b>(800) 887-2497</b>  <a href="http://academy.codeboxx.com">academy.codeboxx.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Full Stack Development	N	Diploma	15.1254	\$ 9,800	\$ 9,800	79%	51%	\$ 25.00	12/12/12
<b>Computer Coach IT Training</b> <b>5005 N. Hesperides St</b> <b>Tampa, FL 33614</b> <b>(813) 947-0552</b>  <a href="http://www.computercoach.com">www.computercoach.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Business Office Specialist	N	Cert	43.3031	\$ 4,900	\$ 5,000	81%	92%	\$ 22.05	9/9/9
Cloud Integration Specialist	N	Cert	15.1231	\$ 7,400	\$ 7,500	100%	91%	\$ 41.50	9/9/9
Cyber Security Specialist	N	Cert	15.1212	\$ 12,900	\$ 13,000	85%	96%	\$ 27.75	9/9/9
Computer Support Technician	N	Cert	15.1232	\$ 9,900	\$ 10,000	90%	89%	\$ 25.00	9/9/9
Data Specialist	N	Cert	13.2011	\$ 8,400	\$ 8,500	100%	100%	\$ 25.25	9/9/9
Digital Marketing Specialists	N	Cert	13.1161	\$ 6,400	\$ 6,500	80%	92%	\$ 20.00	9/9/9
Front End Web Development	N	Cert	27.1024	\$ 12,900	\$ 13,000	76%	89%	\$ 23.00	9/9/9
Full Stack Web Development	N	Cert	27.1024	\$ 12,900	\$ 13,000	100%	100%	\$ 23.00	9/9/9
IT Network Administrator	N	Cert	15.1244	\$ 10,400	\$ 10,500	100%	100%	\$ 22.00	9/9/9
IT Security Professional	N	Cert	15.1212	\$ 9,900	\$ 10,000	88%	71%	\$ 26.25	9/9/9
Project Management Specialist	N	Cert	11.1021	\$ 9,900	\$ 10,000	100%	75%	\$ 25.00	9/9/9

<b>Fleet Force Driving School</b> 8437 Tuttle Avenue #345 Sarasota, FL 34243 (941) 770-4235  <a href="http://www.fleetforcetruckdrivingschool.com">www.fleetforcetruckdrivingschool.com</a>		<b>Credential</b>	<b>SOC Code</b>	<b>Total ITA Allowable Costs</b>	<b>Total Program Cost</b>	<b>Graduation Rate</b>	<b>Placement Rate</b>	<b>Average Wage at Placement</b>	<b>Basic Skills Grade Level R / M / L</b>
Class A CDL License Certification	N	Cert	53.3032	\$ 7,076	\$ 7,260	89%	80%	\$ 26.00	9/9/9
Class B CDL License Certification	N	Cert	53.3032	\$ 3,076	\$ 3,260	98%	88%	\$ 22.00	9/9/9
<b>Manatee Technical College (MTC)</b> 6305 State Road 70 East Bradenton, FL 34203 (941) 751-7900  <a href="http://www.ManateeTech.edu">www.ManateeTech.edu</a>	<b>PELL Eligible (Y/N)</b>	<b>Credential</b>	<b>SOC Code</b>	<b>Total ITA Allowable Costs</b>	<b>Total Program Cost</b>	<b>Graduation Rate</b>	<b>Placement Rate</b>	<b>Average Wage at Placement</b>	<b>Basic Skills Grade Level R / M / L</b>
Accounting Operations	Y	Cert	43.3031	\$ 3,878	\$ 3,923	60%	40%	\$ 21.28	10/10/10
Administrative Office Specialist	Y	Cert	43.1011	\$ 4,029	\$ 4,074	100%	40%	\$ 19.02	10/10/10
Automotive Collision Technology Technician	Y	Cert	49.3021	\$ 7,663	\$ 7,736	100%	89%	\$ 21.86	9/9/9
Automotive Services Technology	Y	Cert	49.3023	\$ 7,759	\$ 7,860	97%	71%	\$ 21.97	9/10/9
Automotive Services Technology 1	Y	Cert	49.3023	\$ 4,689	\$ 4,762	86%	67%	\$ 21.97	9/10/9
Baking and Pastry Arts	Y	Cert	35.1011	\$ 4,025	\$ 4,070	70%	43%	\$ 25.29	9/9/9
Building Construction Technology	Y	Cert	47.1011	\$ 6,420	\$ 6,493	91%	95%	\$ 21.63	9/9/9
Computer-Aided Drawing and Modeling(CAD)	Y	Cert	17.3011	\$ 4,894	\$ 4,939	100%	58%	\$ 27.50	9/10/9
Computer Systems & Information Technology	Y	Cert	15.1231	\$ 4,009	\$ 4,054	83%	73%	\$ 22.89	9/9/9
Dental Assisting Technology and Management	Y	Cert	31.9091	\$ 7,330	\$ 7,403	67%	92%	\$ 20.35	10/10/10
Diesel Systems Technician 1	Y	Cert	49.3031	\$ 5,729	\$ 5,802	80%	75%	\$ 25.02	9/9/9
Digital Design	Y	Cert	27.1024	\$ 5,268	\$ 5,313	88%	57%	\$ 24.59	9/9/9
Electrician	Y	Cert	47.2111	\$ 6,970	\$ 7,043	69%	89%	\$ 23.38	9/9/9
Fire Fighter/Emergency Medical Technician Combo	Y	Cert	33.2011	\$ 5,809	\$ 5,882	73%	38%	\$ 24.42	10/10/10
Fire Fighter	N	Cert	33.2011	\$ 3,937	\$ 3,982	82%	50%	\$ 24.42	10/10/10
Global Logistics	Y	Cert	13.1081	\$ 3,049	\$ 3,122	100%	No Data	\$ 30.03	9/9/9
Heating Ventilation AC Ref - HVAC/R	Y	Cert	49.9021	\$ 5,515	\$ 5,588	90%	74%	\$ 22.72	9/10/9
Machining Technologies	Y	Cert	51.4041	\$ 5,426	\$ 5,499	67%	50%	\$ 22.66	9/9/8
Marine Services Technology	Y	Cert	49.3051	\$ 7,209	\$ 7,282	54%	90%	\$ 23.27	9/9/9
Medical Assisting	Y	Cert	31.9092	\$ 6,876	\$ 6,949	69%	82%	\$ 17.76	10/10/10
Medical Coder/Biller ATD	Y	Cert	29.9021	\$ 4,839	\$ 4,884	59%	89%	\$ 18.46	11/9/11
Pharmacy Technician ATD	Y	Cert	29.2052	\$ 4,877	\$ 4,950	78%	86%	\$ 17.70	10/11/10
Police & Law Enforcement Academy	Y	Cert	33.3051	\$ 4,372	\$ 4,417	83%	96%	\$ 30.70	10/10/10
Practical Nursing	Y	Cert	29.2061	\$ 8,471	\$ 8,541	61%	93%	\$ 24.14	11/11/11
Surgical Technology	Y	Cert	29.2055	\$ 6,679	\$ 6,779	47%	86%	\$ 24.46	11/10/11
Welding Technology	Y	Cert	51.4121	\$ 6,548	\$ 6,621	49%	76%	\$ 22.13	9/9/9

<b>Meridian College</b> 7020 Professional Parkway East Sarasota, FL 34240 (941) 377-4880  <a href="http://www.meridian.edu">www.meridian.edu</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Dental Assistant	Y	Cert	31.9091	\$ 16,084	\$ 16,134	64%	100%	\$ 17.50	10/10/10
Diagnostic Medical Ultrasound	Y	AS	29.2032	\$ 42,384	\$ 42,474	74%	92%	\$ 22.50	12/12/12
Medical Administration	Y	AS	43.6013	\$ 39,384	\$ 39,409	100%	100%	\$ 18.75	12/12/12
Medical Assistant	Y	Diploma	31.9092	\$ 19,184	\$ 19,234	90%	92%	\$ 17.25	10/10/10
Medical Assisting - Associate Degree	Y	AS	31.9092	\$ 38,384	\$ 38,434	100%	100%	\$ 18.75	12/12/12
Medical Insurance Billing & Coding	Y	Diploma	43.6013	\$ 20,284	\$ 20,334	100%	100%	\$ 19.00	10/10/10
<b>Meridian West Central College</b> 201 Montgomery Avenue Sarasota, FL 34243 (941) 893-5543  <a href="http://www.meridianwestcentral.college">www.meridianwestcentral.college</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Associate Degree in Nursing	N	AS	29.1141	\$ 22,307	\$ 22,457	100%	75%	\$ 30.00	12/12/12
<b>National Aviation Academy</b> 6225 Ulmerton Rd. Clearwater, FL 33760 (727) 531-2080  <a href="https://www.naa.edu/">https://www.naa.edu/</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Aviation Maintenance Professional	Y	AS	49.3011	\$ 59,850	\$ 60,000	80%	97%	\$ 31.28	12/12/12
Aviation Maintenance Technology	Y	AS	49.3011	\$ 39,900	\$ 40,050	80%	97%	\$ 31.28	12/12/12
<b>My IT Future Institute ( Formerly New Horizon)</b> 5402 W Laurel St. Tampa, FL 33607 (813) 387-3500  <a href="http://www.nhtampabay.com">www.nhtampabay.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Cisco® Implement - Admin Cisco® Solutions v1.0 (CCNA)	N	Cert	15.1231	\$ 4,990	\$ 4,990	100%	100%	\$ 35.50	9/9/9
CompTIA A+	N	Cert	15.1231	\$ 2,495	\$ 2,495	100%	89%	\$ 17.95	9/9/9
CompTIA Network +	N	Cert	15.1231	\$ 2,495	\$ 2,495	100%	89%	\$ 17.95	9/9/9
CompTIA Security +	N	Cert	15.1231	\$ 2,495	\$ 2,495	100%	89%	\$ 18.50	9/9/9
ITIL® 4 Foundation	N	Cert	15.1231	\$ 1,895	\$ 1,895	100%	100%	\$ 27.25	9/9/9
Project Management Professional (PMP)	N	Cert	11.9199	\$ 3,895	\$ 3,895	100%	95%	\$ 27.25	9/9/9
Preparatory Program For Cyber Security IT Professional	N	Cert	15.1231	\$ 12,495	\$ 12,495	100%	95%	\$ 22.55	9/9/9

<b>Roadmaster Drivers School, Inc.</b> 5025 Orient Road Tampa, FL 33610 (727) 342-6420  <a href="http://www.roadmaster.com">www.roadmaster.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Commercial Truck Driver Training	N	Diploma	53.3032	\$ 7,495	\$ 7,695	89%	83%	\$ 25.06	9/9/9
<b>State College of Florida (SCF) Manatee-Sarasota</b> 5840 26th Street West Bradenton, FL 34207 (941) 752-5000 *Includes all Campus Locations in Manatee and Sarasota County  <a href="http://www.scf.edu">www.scf.edu</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
AWS Cloud Integration Specialist	N	Cert	15.1212	\$ 3,250	\$ 3,250	80%	30%	\$ 31.00	9/9/9
CompTIA A+	N	Cert	15.1211	\$ 3,250	\$ 3,250	80%	No Data	\$ 25.00	9/9/9
CompTIA Security +/-Cybersecurity Technician	N	Cert	15.1212	\$ 3,250	\$ 3,250	100%	13%	\$ 31.00	9/9/9
Cyber Security Specialist Bootcamp	N	Cert	15.1212	\$ 5,500	\$ 5,500	100%	50%	\$ 31.00	9/9/9
Dental Hygiene 2029	Y	AS	29.1292	\$ 17,785	\$ 17,785	77%	100%	\$ 30.00	13/13/13
Microsoft Office with CoPilot	N	Cert	15.1232	\$ 1,250	\$ 1,250	90%	50%	\$ 25.00	9/9/9
Microsoft Power Platform Fundamentals	N	Cert	15.1232	\$ 1,250	\$ 1,250	74%	15%	\$ 25.00	9/9/9
Nursing ASN (Artic-to BS Degree)	Y	AS	29.1141	\$ 12,027	\$ 12,127	83%	99%	\$ 32.00	13/13/13
Occupational Therapy Assistant	Y	AS	31.2011	\$ 15,106	\$ 15,106	75%	93%	\$ 26.00	12/12/12
Physical Therapy Assistant	Y	AS	31.2021	\$ 11,386	\$ 11,386	80%	88%	\$ 33.00	12/12/12
Radiography 2023	Y	AS	29.2034	\$ 12,106	\$ 12,106	60%	100%	\$ 28.00	12/12/12
<b>Suncoast Technical College (STC)</b> 4748 Beneva Road Sarasota, FL 34233 (941) 924-1365  <a href="http://www.suncoast.edu">www.suncoast.edu</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Accounting Operations	Y	Cert	43.3031	\$ 4,848	\$ 4,873	100%	100%	\$ 21.31	10/10/10
Business Administration Management	Y	Cert	11.1021	\$ 4,616	\$ 4,641	100%	100%	\$ 17.96	9/9/9
Carpentry	Y	Cert	47.2031	\$ 5,926	\$ 5,951	80%	75%	\$ 19.40	9/9/9
Crossover from Correctional Officer to Law Enforcement Officer	N	Cert	33.3051	\$ 2,730	\$ 2,755	100%	100%	\$ 24.03	10/10/10
Professional Culinary Arts-Food Service Manager	Y	Cert	11.9051	\$ 6,610	\$ 6,635	78%	100%	\$ 27.17	9/9/9
Digital Design	Y	Cert	27.1024	\$ 5,667	\$ 5,692	69%	91%	\$ 25.52	9/9/9
Digital Video Technology	Y	Cert	27.4011	\$ 3,753	\$ 3,778	67%	100%	\$ 17.76	9/9/9
Electricity	Y	Cert	47.2111	\$ 5,933	\$ 5,958	67%	100%	\$ 20.64	9/9/9
Fire Fighter	N	Cert	33.2011	\$ 5,925	\$ 5,950	90%	83%	\$ 22.00	10/10/10



<b>Suncoast Technical College (STC) -(Continued)</b> 4748 Beneva Road Sarasota, FL 34233 (941) 924-1365	<b>PELL Eligible (Y/N)</b>	<b>Credential</b>	<b>SOC Code</b>	<b>Total ITA Allowable Costs</b>	<b>Total Program Cost</b>	<b>Graduation Rate</b>	<b>Placement Rate</b>	<b>Average Wage at Placement</b>	<b>Basic Skills Grade Level R / M / L</b>
Fire Fighter /EMT	Y	Cert	33.2011	\$ 8,641	\$ 8,786	No Data	No Data	\$ 23.50	10/10/10
FL Law Enforcement Officer	N	Cert	33.3051	\$ 4,986	\$ 5,041	97%	89%	\$ 30.22	10/10/10
Heating Ventilation AC Ref HVAC/R 1	Y	Cert	49.9021	\$ 5,181	\$ 5,206	94%	100%	\$ 17.16	9/10/9
Industrial Machinery Maintenance & Repair	Y	Cert	49.9041	\$ 6,139	\$ 6,164	100%	100%	\$ 20.25	9/9/9
Medical Administrative Assistant	Y	Cert	43.6013	\$ 5,173	\$ 5,198	60%	100%	\$ 18.51	9/9/9
.Net Application Development & Programming	Y	Cert	15.1244	\$ 4,371	\$ 4,396	86%	83%	\$ 20.73	9/9/9
Plumbing	Y	Cert	47.2152	\$ 5,759	\$ 5,784	75%	100%	\$ 17.07	9/9/9
Practical Nursing	Y	Cert	29.2061	\$ 7,819	\$ 8,124	85%	77%	\$ 22.50	11/11/11
Machining Technologies	Y	Cert	51.4041	\$ 6,134	\$ 6,159	88%	100%	\$ 17.00	9/9/9
Marine Service Technologies	Y	Cert	49.3051	\$ 9,674	\$ 9,699	89%	94%	\$ 20.03	9/9/9
Surgical Technology	Y	Cert	29.2055	\$ 7,851	\$ 8,086	91%	95%	\$ 17.90	11/11/11
Technology Support Services	Y	Cert	15.1232	\$ 7,851	\$ 8,086	91%	95%	\$ 17.90	11/11/11
<b>Suncoast Trucking Academy</b> 217 S. Polk Ave. Arcadia, FL 34266 (941) 347-7445 <a href="http://www.suncoasttrucking.com">www.suncoasttrucking.com</a>									
	<b>PELL Eligible (Y/N)</b>	<b>Credential</b>	<b>SOC Code</b>	<b>Total ITA Allowable Costs</b>	<b>Total Program Cost</b>	<b>Graduation Rate</b>	<b>Placement Rate</b>	<b>Average Wage at Placement</b>	<b>Basic Skills Grade Level R / M / L</b>
Class A CDL(Heavy and Tractor-Trailer Truck Drivers)	N	Cert	53.3032	\$ 6,420	\$ 6,615	93%	92%	\$ 24.00	12/12/12

Notes:

> ITA Training Vendor= WIOA Individual Training Account/CSS Scholarship

> Basic Skills Grade Level R = Reading, M = Math, L= Language

## Registered Apprenticeship Programs

<b>ACI Learning Tech Academy</b> 6855 S. Havana St., Suite 420 Centennial, CO 80112 (720)452-7041  <a href="https://www.acitechacademy.com/training/">https://www.acitechacademy.com/training/</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Cybersecurity Support Technician	N	Cert	15.1212	\$ 10,985	\$ 10,985	No Data	No Data	No Data	Dplm/GED
Tech Support Specialist	N	Cert	15-1232	\$ 14,685	\$ 14,685	No Data	No Data	No Data	Dplm/GED
<b>CareerSource Suncoast</b> 3660 N. Washington Blvd. Sarasota, FL 34234 (941) 358-4200  <a href="http://www.careersourcesuncoast.com">www.careersourcesuncoast.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Tool & Die Maker	N	Cert	51.4111	\$ 10,080	\$ 10,080	No Data	No Data	\$ 17.75	Dplm/GED
<b>Fleet Force Driving School</b> 8437 Tuttle Avenue #345 Sarasota, FL 34243 (941) 770-4235  <a href="http://www.fleetforcetruckdrivingschool.com">www.fleetforcetruckdrivingschool.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Heavy and Tractor Tractor Driver	N	Cert	53.3032	\$ 6,995	\$ 6,995	No Data	No Data	\$ 32.55	Dplm/GED
<b>FloridaMakes</b> 800 North Magnolia Ave, Suite 1800 Orlando, FL 32803 (407) 450-7206  <a href="http://www.floridamakes.com">www.floridamakes.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Industrial Manufacturing Technician	N	Cert	17.3026	\$ 1,600	\$ 1,600	No Data	No Data	\$ 23.08	Dplm/GED
Production Technologist Associate	N	Cert	51.2099	\$ 1,225	\$ 1,225	No Data	No Data	\$ 17.51	Dplm/GED
Quality Control Technician	N	Cert	17.3026	\$ 1,600	\$ 1,600	No Data	No Data	\$ 23.08	Dplm/GED

<b>Manasota Air Conditioning Contracting Association</b> 1532 US Highway 41 Bypass S. #144 Venice, FL 34293 (941) 404-3407  <a href="http://www.macca.us">www.macca.us</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Heating and Air Conditioning Installer/Service	N	Cert	49.9021	\$ 4,725	\$ 4,725	100%	100%	\$ 17.00	Dplm/GED
<b>Tampa Area Electrical JATC</b> 5625 Harney Road Tampa, FL 33610 (813) 621-3002  <a href="http://www.tampajatc.org">www.tampajatc.org</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Electrician	N	Cert	47.2111	\$ 4,745	\$ 4,745	75%	100%	\$ 30.84	Dplm/GED
<b>Tampa Bay Pipe Trades JATC</b> 3601 McIntosh Rd. Dover, FL 33527 (813) 636-0123  <a href="http://www.tampajatc.org">www.tampajatc.org</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Heating, Ventilation, and Air Conditioning	N	Cert	49.9021	\$ 21,204	\$ 21,471	No Data	No Data	\$ 35.59	Dplm/GED
Pipefitters	N	Cert	47.2152	\$ 21,204	\$ 21,471	No Data	No Data	\$ 34.25	Dplm/GED
Plumber	N	Cert	47.2152	\$ 21,204	\$ 21,471	No Data	No Data	\$ 34.25	Dplm/GED
<b>Technical Education Council (TEC)</b> 168 Sarasota Center Blvd. Sarasota, FL 34240. (941) 363-1632  <a href="http://www.technicaleducationcouncil.com">www.technicaleducationcouncil.com</a>	PELL Eligible (Y/N)	Credential	SOC Code	Total ITA Allowable Costs	Total Program Cost	Graduation Rate	Placement Rate	Average Wage at Placement	Basic Skills Grade Level R / M / L
Electrician	N	Cert	47.2111	\$ 5,200	\$ 5,200	100%	100%	\$ 18.00	12/12/12
<b>Notes:</b> > ITA = WIOA Individual Training Account/CSS Scholarship > Basic Skills Grade Level R = Reading, M = Math, L = Language									

**CAREERSOURCE SUNCOAST**  
**Approval of Slate of Officers**  
**Board of Directors Action Item Request**  
**June 13, 2024**

**Background Information:**

The CareerSource Suncoast bylaws outline the process in which Board officers are nominated, appointed, and installed.

Section 5.3 – *Officer Nominating Committee* states: The Nominating Committee shall be appointed by the Chair, in consultation with the President/CEO. The Nominating Committee shall accept recommendations from the Board in assembling a slate of officers. The Nominating Committee will recommend to the full Board a slate of officers to serve on the Executive Committee. At the discretion of the Executive Committee, an At-Large Member may also be proposed to serve as an Officer.

Section 5.4 - *Elections* states: The Chair, Chair-Elect and Treasurer of the Executive Committee shall provide the confirmed slate to be confirmed annually by the Board, at which the recommended and confirmed officers will be installed effective in September.

**Summary Nominations:**

The Ad-hoc Nominating Committee met on May 30, 2024. Ad-hoc Nominating Committee members included: Christy Cardillo - Chair, Jacki Dezelski, and Ashley Brown. The committee discussed the slate of officers and unanimously agreed to present the following nominations to the Board of Directors for approval.

- Program Year (PY) 2024-2025 and 2025-2026 slate of officers beginning September 2024
  - Chairman of the Board: David Kraft, Vision Consulting Group
  - Chair Elect: Lisa Eding, Teak Decking Systems
  - Treasurer: Jim Bos, MBJ Group, Inc.

Nominations can be taken from the floor. If there are no nominations from the floor, a motion to approve the Nominating Committee's recommended Slate of Officers for a two-year term PY 2024-2025 and PY 2025-2026 shall follow.

**Requested Action:**

A motion for the Board of Directors to approve the slate of officers for PY 2024-2025 and PY 2025-2026 installed September 26, 2024.

- Chairman of the Board: David Kraft, Vision Consulting Group
- Chair Elect: Lisa Eding, Teak Decking Systems
- Treasurer: Jim Bos, MBJ Group, Inc.

Respectfully submitted,  
Christy Cardillo  
Chair Ad-Hoc Nominating Committee



# CEO Report



OTHER BOARD BUSINESS

**Educational Management & Services FL, LLC Report to  
the Suncoast Workforce Board, INC dba CareerSource Suncoast  
June 13, 2024**

In March 2023, **Educational Management & Services FL, LLC (EMSFL)**, was renewed as the **One-Stop Operator (OSO)** for **CareerSource Suncoast (CSS)** for the Program Year beginning July 2023 through June 2024. This report is the second of two required reports to the Board and addresses the scope of work for the program year.

To fully understand the mission, vision, and service delivery requirements of the required one-stop partners and to align with CSS priorities and services better strategically, Dr. Natale convenes quarterly partner meetings. While he is usually present for these meetings at the Sarasota Career Center or another local agency, most partners attend virtually via TEAMS. The 2023-2024 meeting schedule is October 18, 2023, at Suncoast Technical College, January 17, 2024, April 17, 2024, at the Early Learning Coalition Center, and if continued on July 17, 2024. All meetings are from 2:00-3:30 PM. A standard agenda includes:

- 1) Welcome
- 2) CareerSource Suncoast Update
- 3) Crosswalk Referral System
- 4) Infrastructure Funding Agreement Reports
- 5) Agency Highlights
- 6) Partner Agency Updates
- 7) Next meeting
- 8) Survey

We continue to send the link,

[https://careersourcesc.na4.adobesign.com/public/esignWidget?wid=CBFCIBAA3AAABlqZhCkvetfp3N6VHCKbwjeISEivcss\\_YaZTbh74-J6j2Z-AIRZrvNttYFXHvrYjQ1fsVE\\*](https://careersourcesc.na4.adobesign.com/public/esignWidget?wid=CBFCIBAA3AAABlqZhCkvetfp3N6VHCKbwjeISEivcss_YaZTbh74-J6j2Z-AIRZrvNttYFXHvrYjQ1fsVE*) for quarterly funding reports. This link is sent to partner agencies two weeks prior to the partner meeting so any questions can be addressed during the meeting. An EMSFL meeting satisfaction survey

(attached) is included in the meeting packet for attendees to provide feedback on meeting length, appropriateness, and facilitation.

By promoting and training partners in the Crosswalk Referral System (CRS), EMSFL is working toward the development and implementation of braided services across one stop mandated partner programs to enhance client outcomes. Dr. Natale received initial training and access to the Crosswalk Referral System (CRS) in August 2021. Additional access to CRS was provided in January 2022. Crosswalk has previously been introduced to other regions and expanded to agencies in those regions to facilitate conversations supporting and maintaining the use of the CRS with other CareerSource regions, One Stop Center mandated partners and other community organizations. EMSFL has provided support and training to other regions and agencies as requested. The CRS is part of each partner meeting agenda in the other regions as well as CSS. A Crosswalk Referral System monthly report is provided to the liaison and CSS staff monthly and to the partners at each quarterly meeting as a year-to-year comparison. This report tracks new agencies added to the system, agency referrals sent, received, and closed. A current report is attached.

While workforce regions have shared common practices, each region also has nuances and EMSFL has become more familiar with the processes utilized by CSS. In addition to meeting regularly with partner organizations and the OSO liaison, Dr. Natale meets with individual staff as well as a small group consisting of the Career Center Managers, and the Director of Continuous Improvement. From these discussions a best practice, *Open House: New Staff Orientation for Partner Engagement*, was developed and submitted on May 30<sup>th</sup>.

If the Board desires additional reports or has questions for the OSO to address, please provide requests through the Executive Director's office. Dr. Natale can be available for Board or committee meetings if necessary to facilitate the best outcomes possible under the OSO contract of services.





### MEETING SATISFACTION SURVEY

Thank you for your participation in an EMSFL program. Please assist us in providing quality meetings by completing this survey of your experiences. Please feel free to write comments on the back of this form and attach extra sheets as necessary. The following rating scale is provided for your convenience.

SA = Strongly Agree	A = Agree	DA = Disagree	SD = Strongly Disagree	NA = Not Applicable
---------------------	-----------	---------------	------------------------	---------------------

- |   |                                |                               |                                |                                |                                |
|---|--------------------------------|-------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 1. The session leader was responsive to my requests for information and assistance. | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 2. The length of the meeting was appropriate.                                       | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 3. The content was relevant to my needs.  | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 4. The agenda seemed well organized.  | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 5. The facilitator was knowledgeable of the material.                               | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 6. The facilitator followed the agenda.   | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 7. The support materials were appropriate to the meeting .                          | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 8. I would recommend EMSFL to others for facilitation.                              | SA<br><input type="checkbox"/> | A<br><input type="checkbox"/> | DA<br><input type="checkbox"/> | SD<br><input type="checkbox"/> | NA<br><input type="checkbox"/> |
| 9. Comments:  |                                |                               |                                |                                |                                |

---



---



---



---



---

**Attachment: CRS Monthly Reports**

**Crosswalk Referral System Monthly Report PY 2022-2023**

Month	New Agencies	Agency referrals sent	Agency referrals received	Total Referrals	Closed Referrals
July	6	0	12	12	5
August	5	9	27	35	11
September	3	2	9	11	3
October	6	2	6	8	7
November	0	2	1	3	1
December	0	2	2	4	1
January	0	0	6	6	3
February	0	2	6	7	4
March	0	5	3	8	3
April	0	7	17	23	8
May	0	7	25	31	19
June	0	19	70	87	58
<b>Total</b>	<b>20</b>	<b>57</b>	<b>184</b>	<b>235</b>	<b>123</b>

**PY 2023-2024**

Month	New Agencies	Agency referrals sent	Agency referrals received	Total Referrals	Closed Referrals
July	0	2	24	26	17
August	0	5	16	21	14
September	5	8	27	31	31
October	3	4	25	28	16
November	5	3	15	18	10
December	3	10	29	39	14
January	3	15	61	71	37
February	4	8	68	76	43
March	5	12	77	88	55
April	6	6	59	65	37
May	6	13	68	79	44
June	0	0	0	0	0
<b>Total</b>	<b>40</b>	<b>86</b>	<b>469</b>	<b>542</b>	<b>318</b>

\*Total Referrals may include a duplication of referrals



## **Open House New Staff Orientation for Partner Engagement**

Last November EMSFL provided a paper that identified benefits and drawbacks to Teleworking and offered suggestions to CareerSource Suncoast for maintaining high levels of effectiveness and efficiency. That paper focused on the internal processes. This paper offers a suggestion for maintaining a high level of effectiveness with partner agencies, mandatory and optional.

Over the past 3 years, there have been many changes to the partner agencies and partner agencies' employees. Typically, The One-Stop Operator, the Director, Regional Alignment & Programs Development, and the Organizational Support Services Director, meet with those new employees in person or virtually, as a group or individually, to provide instruction about CareerSource programs, CareerSource Suncoast Memoranda of Understanding, Infrastructure Funding Agreements, the Crosswalk Referral System and other CareerSource functions. *The recommendation is that CareerSource Suncoast provide two open houses or new employee orientations per year.*

The focus of these sessions would be new employees; however, it should be open to all interested parties. This would provide an opportunity to explain Wagner-Peyser services, Workforce Innovation and Opportunity Act (WIOA) services [Adult, Dislocated Worker, Youth], Welfare Transition (WT) and Supplemental Nutrition Assistance Program (SNAP) services [Summer Youth Employment Program (SYEP) & state work requirements], and Business Services. As time permits, a short demonstration of the Crosswalk Referral System and Infrastructure Funding Agreement quarterly reporting could be included.

Our experience with this process is that it provides the most benefit when attendees are physically present. The benefits are many but minimally to introduce new employees or employees new to their position to the varied services and procedures provided by CareerSource Suncoast.

The presenters should include:

Joshua Matlock, President/CEO

James Disbro, Director, Regional Alignment & Programs Development

Shona Taylor, Career Services Manager

Sean Zubyk, Workforce Development Manager

Optional Presenters:

Christina Witt, Organizational Support Services Director

Linda Benedict, Business Development Director

Educational Management and Services FL, LLC has facilitated these workshops with excellent results.



# STAFF REPORTS

Robin Dawson

Anthony Gagliano