

**CareerSource Suncoast
Executive Committee
Meeting Minutes**
Teams Virtual Meeting
Thursday, April 11, 2024
8:00 a.m.

Absent Present	<u>Committee Members</u>
P	Eric Troyer, CPA, Kerkering, Barberio & Company
A	Christy Cardillo, Partner, Carr, Riggs & Ingram, LLC
P	David Kraft, Vision Consulting Group
P	Sharon Hillstrom, Bradenton Area Economic Development Corporation
P	Lisa Eding, Teakdecking Systems
P	Peter Hayes, Tandem Construction
	Staff Present: Joshua Matlock, Anthony Gagliano, Robin Dawson, Christina Witt, Chet Filanowski, James Disbro, Michelle Snyder, and Karima Haby.

I. Call to Order

Eric Troyer, Chair, called the meeting to order at 8:00 a.m. Attendance was recorded, and a quorum established.

II. Action Items

Approval of March 14, 2024, Executive Committee/Board Meeting Minutes

Eric Troyer requested a motion to approve the March 14, 2024 Executive Committee meeting minutes.

Motion: Sharon Hillstrom **Second:** David Kraft

The motion passed unanimously.

III. CEO Report

CSS is in the final quarter of the program year. This quarter will be focused on closing the current program year and preparing for the upcoming year. CSS is strategically positioning itself to make adjustments as needed based on the budget and any changes in the Individual Training Account (ITA) expenditure requirements of 50%. CSS is currently operating with a 35% ITA expenditure waiver, based on state and national discussions there may not be a waiver granted on the 50% requirement.

Another area of focus for the quarter will be regional planning and implementation of the Education and Industry Consortium requirements. Regional planning discussions have been conducted with Pasco, Hernando, Polk, Pinellas, and Hillsborough Counties.

IV. Staff Reports

Robin Dawson

CSS is pending budget planning allocations for next program year formula funding: WIOA Adult, Dislocated Worker, Temporary Assistance for Needy Families and Wagner Peysner. FloridaCommerce has indicated the release of allocations will be sent in late April. Therefore, our budget will be presented to the Executive Committee and full Board of Directors at their respective June meetings.

Anthony Gagliano

The 7th [State of Talent Conference](#) returned after a 1-year hiatus on April 10th. A special thanks to former Board member Jamie Kahns and [Bank of America](#) for sponsoring that event. There were approximately sixty (60) attendees on site, as well as a few virtual attendees. The conference was held onsite at the Sarasota CareerSource Suncoast event center hosting several speakers as well as the Florida Studio Theatre improv group.

The next event focusing on entrepreneurship will be the [Pathways to Success](#) workshop held on Wednesday, May 8, 2024 at the CareerSource Suncoast event center in Sarasota. A special thanks to Board member Sarah Tar as this event will be sponsored by [Truist](#).

Thanks to the work of James Disbro and Diane Seavers, CareerSource Suncoast had a sixth occupation approved by the Department of Education under our Registered Apprenticeship sponsorship for an Industrial Laundry Machine mechanic in partnership with Crown Linen. Additional discussions are occurring with Boys and Girls Clubs of Manatee County on a culinary pre-apprenticeship program.

Chet Filanowski, IT Director, is currently piloting a system to allow for onsite digital signatures and uploads for client files.

The state awarded CSS an additional \$400,000 for the Rapid Credentialing grant, extending the grant another year to end June 30, 2025. This grant focuses on short-term training programs, such as CDL.

The third annual Summer Youth Employment program continues to move forward with a goal to enroll 170 youth for the summer. We currently have 149 youth enrolled for the summer jobs program and nearly thirty (30) employers looking to hire them. The youth will attend a workshop conducted by SCF, attend a job fair, earn \$15 per hour for up to thirty (30) hours per week in a four-week paid work experience, all culminating with a wrap up session on Saturday, June 29th at SCF's gymnasium. Interested businesses can go to <https://careersourcesuncoast.com/summer-jobs-program/>.

The Florida Lottery is investing \$1,000 for this year's summer program and hopefully will increase its contribution in the following years. Anthony presented the summer program to the Downtown Improvement District for the City of Sarasota to obtain additional summer youth funding.

Josh is also working with the CRA of Newtown to obtain funds to support CSS' entrepreneurial programs.

V. Public Comment/Closing Remarks – Eric Troyer, Chair
None

VI. Adjournment – Eric Troyer, Chair

Next Executive Committee meeting is scheduled for May 9, 2024.

There being no further business, Eric Troyer adjourned the meeting at 8:28 a.m.

Respectfully submitted,

Joshua Matlock

[Joshua Matlock \(Apr 16, 2024 10:24 EDT\)](#)

Joshua Matlock
President/CEO